

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Y.D.V.D. Arts and Commerce College, Teosa

1.2 Address Line 1

At Post - Teosa

Address Line 2

Teosa

City/Town

Teosa, Dist. Amravati

State

Maharashtra

Pin Code

444905

Institution e-mail address

ydvdcollege@gmail.com

Contact Nos.

07225-222031

Name of the Head of the Institution:

D. H. Meshram

Tel. No. with STD Code:

07225-222031

9730761597

Mobile:

Name of the IQAC Co-ordinator:

Dr. Manish Shrihari Gaikwad

Mobile:

9922626237

IQAC e-mail address:

iqacydvd@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

MHCOGN 13362

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/RAR/015 dated 05-01-2013

1.5 Website address:

www.ydvdcollege.org

Web-link of the AQAR:

www.ydvdcollege.org/AQAR2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2004	
2	2 nd Cycle	C	1.95	2012	05.01.2013 to 04.01.2018
3	3 rd Cycle	-	-	-	-

4	4 th Cycle	-	-	-	-
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1.7 Date of Establishment of IQAC : DD/MM/YYYY

09.07.2005

1.8 AQAR for the year (for example 2010-11)

2015-16

- i. AQAR ____2012-13- (02/09/2013)
- ii. AQAR____2013-14- (08/11/2017)
- iii. AQAR____2014-15- (08/11/2017)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- iv. AQAR ____2012-13- (02/09/2013)
- v. AQAR____2013-14- (12/11/2014)

1.10 Institutional Status

University

State ☒ Central ☐emed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☒

Regulatory Agency approved Institution

Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status

Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

SantGadge Baba Amravati
University, Amravati

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

☒

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="08"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="02"/>	Students	<input type="text" value="01"/>
Alumni	<input type="text" value="01"/>	Others	<input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="1"/>	National	<input type="text" value="2"/>	State	<input type="text" value="1"/>	International	<input type="text" value="1"/>	on Level	<input type="text" value="-"/>
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(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Set the short term and long term goals in the sphere of academics and administration to be achieved by the institution within the stipulated time period.

IQAC planned to update the overall infrastructure of the institution.

Promoted the teaching staff and the students for participating and conducting various research activities and maximize the use of ICT enabled services in the institution.

The academic audit was conducted.

The data and information on all aspects of the college, collected from all the departments and compiled.

Prepared the AQAR report.

Verification of annual PBAS forms of the teachers.

2.15 Plan of Action by IQAC/Outcome : **Annexure Attached**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ y other body ☐

Provide the details of the action taken

- The AQAR is placed before the LMC and after review, it is approved.
- The Principal initiates the action, wherever necessary, as per the directives given by LMC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	3	-	-	-
Total	7	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	2

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University receives guidelines from UGC regarding updating syllabi of various faculties. The Boards of Studies of the concerned subjects make revision of the syllabi after about every three to four years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	10	02	-	-

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

-

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	09	07
Presented papers		06	07
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT-enabled teaching-learning process followed.
Student-centred teaching strategies were introduced.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

76.80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	190	-	04	18	168	12.74
B.A.II	122	1	14	16	91	29.45
B.A.III	102	-	17	11	74	50.00
B.Com.I	105	1	06	45	53	22.85
B.Com.II	99	3	17	54	25	19.19
B.Com.III	60	3	17	34	06	41.47

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC prepares the Academic Calendar. It also conducts the Academic Audit.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	-	-	-
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Committee promotes the research culture amongst the faculty and researchers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	02
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	04
Outlay in Rs. Lakhs	-	2,20,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	14	02
Non-Peer Review Journals	-	02	02
e-Journals	03	-	-
Conference proceedings	-	02	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-

Minor Projects	02 Yr.	UGC	2,20,000	2,20,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.

-

 Chapters in Edited Books

-

ii) Without ISBN No.

01

3.8 No. of University Departments receiving funds from

UGC-SAP

-

 CAS

-

 DST-FIST

-

DPE

-

 DBT Scheme/funds

-

3.9 For colleges Autonomy

-

 CPE

-

 DBT Star Scheme

-

INSPIRE

-

 CE

-

 Any Other (specify)

-

3.10 Revenue generated through consultancy

-

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	-	-	-
	Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

-

3.13 No. of collaborations International

-

 National

-

 Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

-

 From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

200

State level

-

National level

International level

-

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

International level

-

-

3.23 No. of Awards won in NSS:

	University level	01	State level	-
National level	International level	-		-

3.24 No. of Awards won in NCC: No NCC Unit

	University level	-	State level	-
National level	International level	-		-

3.25 No. of Extension activities organized

University forum	-	College forum	2	
NCC	-	NSS	11	Any other 2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free Uniform Distribution to 77 economically weaker students of the college
- Adoption of the village ShendolaKhurd by NSS Unit
- SakshartaJagruti Rally during Seven Days Dr PanjabraoDeshmukhJayantiUtsav
- Tree Plantation Programme
- Mere Bhaiyya AIDS Se BachnaAbhiyaan on RakshaBandhan
- Earn and Learn Scheme for the Students of Home-Economics and Commerce
- Cash Prizes for the Meritorious students by the Staff.
- Spoken English Classes for the Students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11300 Sq.M.	-		11300 Sq.M.
Class rooms	10	-	UGC and Management	10
Laboratories	04	-	Parent Management	04
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	-	UGC	2
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1,25,420	UGC	
Others Cycle Stand	-	1 44,250	Parent Management	1

4.2 Computerization of administration and library

- Office and library computerisation is already completed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18543	1737082	51	8735	18594	1745817
Reference Books	632	319866	05	500	637	320366
e-Books	-	-				
Journals	110	45700	33	14000	143	59700
e-Journals	N-List	5000	N-List	5000	N-List	5000
Digital Database	-					
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	01	03	01	01	01	10	01
Added	04	-	-	-	-	-	-	-
Total	38	01	03	01	01	01	10	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Every department and every teacher has been provided with laptops.
- Optimum use of ICT facility in teaching-learning and research
- Students are encouraged to make use of internet facility.
- The whole College campus is Wi-Fienabled.
- Internet browsing is available for teachers and students at the Internet Centre in the library free of cost during the working hours of the library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	16,695
ii) Campus Infrastructure and facilities	2,67,077
iii) Equipments	1,25,420
iv) Others	12,043
Total :	4,21,235

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Establishment of Career Guidance and Placement Cell, Students' Grievances Redressal Cell in the college.

Representation of students on various committees in the college

Formation of students' council as per University guidelines comprising a University Representative of the students

Conduction of Bridge Courses like Remedial and coaching Classes for the SC/ST students and also the Special classes for the academically strong and weak students of the institution

NSS Activities

5.2 Efforts made by the institution for tracking the progression

To identify the advanced learners and also the weak learners from all classes and provide special coaching to improve their performance. To motivate students for their upward mobility

To facilitate students towards gainful employment

Conduction of special classes to develop students' communication skills and also their unique talents

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
889	23	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	382	42.96		507	57.03

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
22	187	12	471	-	789	128	177	6	501	-	889

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Conduction of Coaching Classes for students appearing for various competitive examinations like Public service Commission examinations

To organize workshops and mock examinations to encourage and guide students to prepare for such examinations

To organize workshops to develop the interview techniques for the students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SLET	GA	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="2"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="12"/>

5.6 Details of student counselling and career guidance

The college organized 03 workshops to provide proper guidance to students regarding preparation of competitive examinations. Eminent Resource Personnel were invited to guide the students for this.

Career Guidance and Placement Cell conducted a mock competitive examination based on the syllabus and pattern for the Maharashtra Public Service Commission State Civil Services examination in which around 312 students participated. The toppers in this examination were duly awarded.

No. of students benefitted

312

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	5

5.8 Details of gender sensitization programmes

- Workshop on “Women’s Empowerment and Self Defense”.
- Free Blood Test Camps for girls – Blood Group, Sickle Cell, Anemia, etc.
- PoshanSaptaha- Seven Days Programme to promote health awareness among the girls students by the Dept. of Home-Economics

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

7/105 level

4 tional level

-

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	337	649890/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: New Urinal built for girls students and its proper maintenance is kept.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

ShriShivaji Education Society, Amravati was established in the month of December 2, 1932. The vision of the society is to make special efforts for the progress of education in vidarbha and elsewhere, particularly for the poor and backward classes and whereas it is necessary to start special institutions for achieving this objectives, in the faculties of Agriculture, Science, Literature, Commerce, Industry, Arts and Law and to encourage Games And Sport Women Education, Biotechnology Medical Education, with Hospital and Medical Research Centre Etc.

MISSION

‘Tamaso Ma Jyotirgamaya’:- “LEAD ME FROM DARKNESS TO LIGHT” This is a prayer taken from Rigweda, having a noble and exalted mission. This is the noble mission of ShriShivaji Education Society Amravati. Hence ultimately the institution becomes a natural heir to the mission of the society. As per the above shloke, the institution too is determent to strive for the removal of Darkness from Human Mindset through Education and thereby bring Light and Wisdom into Human Life. As the institution is located in rural area the students are children of farmers belonging to low-earning families. The institution will provide best opportunities in the field of education to the unprivileged, poor and backward class students. It will be with the help of modern infrastructure and learning resources and other facilities. The institution from its inception is earnestly, steadily and sincerely endeavored to bring this mission to fruition.

6.2 Does the Institution has a management Information System

Yes. The institution has a Local Management Council in which the academic, infrastructural, and financial audit is submitted during the LMC meeting held once in a session. The President of the parent body or his representative is nominated on the Purchase Committee and the other statutory bodies of the institution.

1. Correspondence between the parent society and the College through electronic media.
2. CCTV on the campus installed
3. Admission work completely computerized.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabi for various courses and classes are designed and developed by the Board of Studies formed by the respected university. The college follows and implements the instructions given by the University in this regard.

6.3.2 Teaching and Learning

The college follows and implements the syllabi provided by the University during the session.

Teachers try to make use of the new, innovative and effective teaching methods so as to increase students' participation to improve and accelerate the Teaching-learning process. Use of ICT enabled classrooms; Power Point Presentations, Question-Answer and other interactive teaching methods, etc. are encouraged.

6.3.3 Examination and Evaluation

The college conducts Classroom Tests, Unit Test Examinations, Term-End Examinations, Mock Viva-Voce examinations, Internal assessment Tests during the course of the session. The assessment of the students' academic performance done by the respective subject teacher is displayed on the Notice Board of the college. Examination and Results committee is formed in the college for the smooth and effective functioning of these activities.

The University conducts the final Annual Examination for the students of B.A. and B.Com. Courses and two Semester examinations for B.Sc. course in the college. The evaluation of the theory examination is carried out by the University through Centralized Assessment Programme. The Viva-Voce examination for English and Marathi subjects; and Practical examination for science subjects is conducted in the college for which an external examiner is provided by the university for which the evaluation is carried out by the internal and external examiners.

6.3.4 Research and Development

It was decided in the IQAC Meeting held at the beginning of the session that teachers' research activities should be accelerated. Non Ph.D. teachers are instructed in the meeting to register or submit their research theses for the Ph.D. at the earliest. It was also decided that each member of the teaching staff is required to publish at least two research papers in the reputed journals or in the conference proceedings and also prepare for the major and minor research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Grants received from UGC and fees collected from students are utilized for updating the library with text books, reference books, research journals, magazines, etc. ICT infrastructure in the institution is upgraded by purchasing latest required instruments during the session. The institution has built a superb basketball court with electrification flood lights this year. The building work of the Indoor stadium is in progress. The college has sent a proposal to UGC for the construction of Classrooms, Common Room and Toilet during this academic year.

6.3.6 Human Resource Management

Faculty members in the institution are allotted committees for the smooth conduction of various activities in the college. The Principal, by decentralizing academic and administrative work, makes maximum utilization of the human resources.

6.3.7 Faculty and Staff recruitment

After the staff justification is made by the Joint Director's (Higher Education) office, the institution conveys the same to the parent body i.e. the Society Head Office. The recruitment is made as per rules and regulations laid down by UGC and the government. If there are vacant posts in spite of this, the same are filled in at the college and University level by appointing Clock Hour Basis faculty.

6.3.8 Industry Interaction / Collaboration

The Commerce students are taken for Industrial visits to the nearby MIDC, Industrial Zones, Banks, Companies, Factories, Co-operative Societies, Malls, Shops, etc. Here, the students get an opportunity to have a face to face interaction with the successful and eminent entrepreneurs.

6.3.9 Admission of Students

The institution provides admissions to students as per merit and as per the reservation criteria provided by the State Govt. of Maharashtra at entry level.

6.4 Welfare schemes for

Teaching	Medical Reimbursement, GPF Refundable/Non Refundable Loan, LIC Premium, Personal Loan, Housing Loan, Vehicle Loan from Banks
Non teaching	Same as above
Students	Govt. of India Scholarships, Prizes as per Academic Merit, Teachers sponsored Prizes

6.5 Total corpus fund generated

4950/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ShriShivaji Education Society	Yes	IQAC
Administrative	Yes	State Government Auditors & ShriShivaji Education Society	Yes	Jadhav& Associates, Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Annual system for B.A., B.Com., M.A., Semester System for B.Sc.
- Centralised Valuation System at the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Parent University has, in its statutes, a provision to grant autonomy to the colleges

6.11 Activities and support from the Alumni Association

- Alumni Meet was organised in the college during the Annual Function of the college.
- Guidance and support is taken from the University Colour Holders in the Alumni Association in Games and Sports.

6.12 Activities and support from the Parent – Teacher Association

- We do not have formal Parent- Teacher Association in the college. But whenever required, the parents are called for the discussion regarding any problem of their ward - academic or non-academic.

6.13 Development programmes for support staff

Participation in Orientation Programmes, Refresher Courses, Short Term Courses, Summer/Winter Schools, ICT Trainings, Skills Development Training Programmes, Conferences, Seminars, Workshops, etc.

Research Activities: Faculty Improvement Programmes, M.Phil., Ph.D., Major/Minor Research Projects, Conduction of Conferences, Seminars, Workshops, Publication of Research Journals.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Formation of green Campus Committee in the college, No Vehicle Day once in a month, Sharing Vehicles every day, Tree Plantation and Nurturing, Cleanliness Awareness Programmes, Congress Grass Eradication Programmes, Classroom Decoration Competitions for students, Prohibition of tobacco, gutka and similar hazardous products in the campus, Save Electricity Drive

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The Birth Anniversaries of important National Personalities of India observed every year.
2. Internal Evaluation System to make Examination an integral part of Teaching-Learning Process.
3. Guidance about health matters given to girls students by reputed local doctors.
4. Blood Donation camp organized.
5. A Special camp was organised by the NSS Unit of the college at the adopted Gram ShendolaKhurd.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Details given in the Achievements of the 2.15 Annexure below

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Cash Prizes to Meritorious Students by each member of the Staff every year.
2. Free Uniform Distribution to 77 economically weaker students of the college

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Green Campus Committee in the college
Tree Plantation and Conservation
Regular Monitoring of minimising the use of plastic in the campus.
Save Paper Campaign in the office
Lectures and Tours to encourage students for environment protection

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC ANALYSIS

Strengths:

- ❖ Strong and Continuous Support of the renowned parent society .
- ❖ Eco – friendly campus.
- ❖ Qualified, experienced and dedicated staff
- ❖ Adequate Students Strength
- ❖ Inflibnet facility in the library.
- ❖ Wi- Fi campus
- ❖ Strong NSS unit. Organization of several social activities in and out of the college
- ❖ Sports Gymkhana. Many University colour-coat holder, players and athletes.
- ❖ Lap-top provided to each member of the teaching staff.

Weaknesses:

- ❖ Inadequate Non-teaching staff in the office and library.
- ❖ No in-flow of students to stay in the women's hostel.
- ❖ Students belonging to rural areas are less confident and un-polished in mannerism and etiquette.
- ❖ Less minor and major Research Projects
- ❖ Lack of post-doctoral research and projects.
- ❖ Very few conferences/seminars organized by the college.
- ❖ Science faculty on-no- grant basis.
- ❖ Inadequate Laboratory equipments and facilities

Opportunities:

- ❖ To propel the large no. of students belonging to financially weaker section and hailing from rural areas towards the pathway of knowledge and education and make them confident, self – reliant and sincere to achieve greater heights in the field of their interest and skills.
- ❖ To give proper direction and guidance to the robust and competent students in the field of games and sports and prepare them for state / national level competitions and tournaments.
- ❖ To start Self help Groups of the girls students of the dept .of Home –Economics and manufacture bakery / food products , fashionable clothes etc. resulting in the Earn and Learn Scheme
- ❖ To polish the language of the rustic students- Marathi and English.

Challenges:

- ❖ To acquire Govt. grants for science faculty
- ❖ To accelerate Research activities
- ❖ Starting post. Graduate departments in many subjects
- ❖ To strengthen the Alumni association
- ❖ To create/ prepare students to fetch laurels in curricular/ co-curricular and extra- curricular activities
- ❖ To Increase campus placement of the students.
- ❖ To seek UGC grants for the development of infrastructural facilities like- renovation of classroom buildings, establishment of laboratories etc.

8.Plans of institution for next year

- 1) To Endeavour to receive Government grants for the for the existing Non-grant Science faculty in the college.
- 2) To accelerate research programmes/activities in the college such as Ph.D. Registration and submission by the faculty members, to undertake Minor and major Research Projects, to conduct and participate in workshops, seminars and conferences.
- 3) To enhance teaching-learning process through ICT enabled services available in the college.
- 4) To increase annual examination results and decrease dropout rate.
- 5) Updating the library with basic and advanced requirements.
- 6) Development of Classroom infrastructure.
- 7) Plantation of more trees and developing a Botanical Garden and also Medicinal Plants Garden in the campus.
- 8) Special Coaching for Competitive Examinations and Guidance for Interview Preparations
- 9) Spoken English Coaching Classes for the students of the college
- 10) No Vehicles Day to be observed one day every month.
- 11) To create special facilities for differently-abled students.
- 12) To use the resources of Music Dept. to organize cultural activities.
- 13) Solar lamps to be installed on the campus.
- 14) The burning of papers on the campus to be stopped.
- 15) Save Electricity Campaign.
- 16) To make efforts to carry out employment oriented activities for the students.
- 17) To provide latest equipments and other facilities to the laboratories, library, and Dept. of Games & Sports.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Plan of action	Achievement
Infrastructural Development	<p>Girls' Hostel utilised after renovation for the departmental cabins, NSS office, YCMOU Office, Girls Common Room, Computer Laboratory, Four Classrooms and a Common Staff Room.</p> <p>03 Science Laboratories renovated for the maximum utilisation.</p> <p>College Library and Reading Room Space widened</p> <p>Gymkhana Updated.</p> <p>Old Worn out Building demolished for making space for the newly sanctioned classrooms.</p> <p>Indoor Stadium Work accelerated.</p> <p>College Office Shifted to spacious rooms allotting separate windows for the students' convenience.</p> <p>Cycle Stand for students renovated.</p> <p>New Tree Plantation in the Campus</p> <p>New Water Supply Line from the Nagarpanchayat for the Drinking Water and also for the general usage to deal with the water scarcity in the area.</p> <p>Separate Toilets for Girls and Boys students and also for the Staff made available</p>
To seek Govt. Grants for the Science Faculty	The matter pursued at Mantralaya level. Also attended interface interview for the same.
Promotion to research	Duty Leave Study Leave
Research Promotion: Paper Reading and Attendance in the conferences.	Papers read in International conferences. Papers read in National conferences Papers read in State level conferences.
Registration and award of Ph.D.	01 teacher applied for Ph.D. supervisorship 02 teachers completed Ph.D.
Major & Minor Research Projects	<p>01Major project Proposal submitted to UGC</p> <p>03 Minor projects Proposal submitted to UGC</p> <p>01Minor project on-going</p>

Resource persons in Refresher / Orientation course.	01 faculty member selected as a Resource Person of the Refresher Course in SGB Amravati University.
Achievement in Sports	02 colour holders.
Participation at State Level	03 students
Workshop / Conferences / Seminar organised	A proposal to organise 03 State Level Conferences in English, Home-Economics and Sports submitted to the UGC
External Academic Audit	The parent Society i.e. ShriShivaji Education Society (Shivaji Assessment and Audit Council) (SAAC) conducted external audit of the College on the pattern of NAAC.

Independent Departmental Cabins	For all departments.
College website	Updated from time to time
Basketball Court with Electrification Flood Lights	01
Feedback from stakeholders	Feedback obtained from the students about teacher evaluation, curriculum, etc.
Placement Cell	Employment provided to students through the placement Cell in the College
Incentives to students	Cash prizes given by the faculty to the toppers from the College in university examinations.
Special facilities for differently abled	Ramp provided
Active units of NSS for both Boys & Girls	Various schemes implemented for societal reforms. (details in the relevant chapter)
Scholarships and Freeships	Efficient mechanism for disbursal of scholarship developed.
Physical and Medical tests	Every year physical and Medical tests are conducted separately for Boys & Girls
Remedial Coaching Classes Classes for Competitive Exams.	Classes are held regularly. Resource persons from various fields of life invited to deliver lectures.
To organize excursion/ Study tour or industrial visit for students.	Visit to a Historic Place Morshi and a visit to MIDC Amravati was organised.
To organize Book Exhibition for staff and students.	Book Exhibition on Dr.RanganathanJayanti was organised.
To participate in Youth Festival of the University and guide students for achieving ranks in various events	Participation of 30 students in 17 events of the Youth Festival of the University. 01 colour Coat to our student.
Sports Activities	<ul style="list-style-type: none"> • Intra-rural Sports Competition organised • Softball Summer Training Programme conducted for the rural area students. • Conduction of Training Programme for the All India Inter-collegiate Organisation. • General Knowledge Test conducted by the Department of Physical Education on National Sports Day .

	<ul style="list-style-type: none"> • Rashtriya Krida Diwas on the Birth Anniversary of Major Dhnyanchand Celebrated. • Participation in Shivaji Olympiad, a society level sports event by 44 players and 1st place in two events. • Yoga Classes conducted for teachers and office staff. International Yoga Day Celebrated.
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ACADEMIC CALENDAR 2016-17

Session	Begins	Ends
First Session	Monday 13 June 2016	Saturday 22 Oct. 2016
Diwali Vacation	Sunday 23 Oct. 2016	Sunday 13 Nov. 2016
Second Session	Monday 14 Nov. 2016	Saturday 29 April 2017
Summer Vacation	Sunday 30 April 2017	Sunday 11 June 2017

Public Holidays

1	Ramzan Eid	Wednesday 6 th July 2016
2	Independence Day	Monday 15 th August 2016
3	Parsi New Year	Wednesday 17 th August 2016
4	Ganesh Chaturthi	Monday 05 Sept. 2016
5	Sarvapitri Amavasya	Friday 30 Sept. 2016
6	Dussehra	Monday 11 Oct. 2016
7	Guru Nanak Jayanti	Monday 14 Nov. 2016
8	Eid-e-milad	Monday 12 th Dec. 2016
9	Christmas	Sunday 25 December 2016
10	Republic Day	Thursday 26 January 2017
11	Shivaji Maharaj Birth Anniversary	Sunday 19 Feb. 2017
12	Mahashivratri	Friday 24 Feb. 2017
13	Holi	Monday 13 March 2017
14	Gudipadwa	Tuesday 28 March 2017
15	Shri Ram Navmi (birth Anniversary)	Wednesday 05 April 2017
16	Mahavir Birth Anniversary	Sunday 09 April 2017
17	Good Friday	Friday 14 th April 2017
18	Dr. Babasaheb Ambedkar Birth Anniversary	Friday 14 April 2015

