



Shri Shivaji Education Society, Amravati's

Y. D. V. D. ARTS & COMMERCE COLLEGE

TEOSA, DIST. AMRAVATI. (M.S.) 444903

Phone- 07225-252031 E-mail- ydvdcollge@gmail.com Website- www.ydvdcollge.org



• President
Hon'ble Harshwardhan P. Deshmukh

• Principal
Dr. N. J. Meshram

• Fonder President
Dr. Panjabrao Alias Bhausaheb Deshmukh

Outward No. 582/18
Date : 29/12/18

To,
The Director,
National Assessment and Accreditation Council (NAAC),
Post Box No. 1075, Nagarbhavi,
Bangalore-560072 (India)

Subject: Submission of Annual Quality Assurance Report (AQAR) for the
Year, 2017-18

Respected Sir,

Kindly find enclosed herewith the Annual Quality Assurance Report (AQAR) of Y. D. V. D. Arts and Commerce College, Teosa, Dist. Amravati for the Year 2017-18. Please accept the same and oblige.

*very soon college will be submit -
SSR.*

Thanking You

Yours faithfully

[Signature]
PRINCIPAL

Y. D. V. D. Arts & Commerce College
TEOSA, Dist. Amravati

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Shri Shivaji Education Society Amravati's



**Y. D. V. D. Arts and Commerce College,
Teosa**



Website : www.ydvdcollege.org

Email Id : ydvdcollege@gmail.com

Annual Quality Assurance Report

SUBMITTED TO

**National Assessment and Accreditation Council
(NAAC)**

Banglore-560072

Year 2017-18

AQAR-2017-18. Y. D. V. D. Arts & Commerce College, Teosa (Track ID: 13362) Page 2

AQAR - 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

Y.D.V.D. Arts and Commerce College, Teosa

1.2 Address Line 1

At Post - Teosa

Address Line 2

Teosa

City/Town

Teosa, Dist. Amravati

State

Maharashtra

Pin Code

444903

Institution e-mail address

ydvdcollege@gmail.com

Contact Nos.

07225-252031

Name of the Head of the Institution:

Dr. N. J. Meshram

Tel. No. with STD Code:

07225-252031

Mobile:

9423108814

Name of the IQAC Co-ordinator:

Mrs. Madhuri Dhiware -Raut

Mobile:

7020660060

IQAC e-mail address:

iqacydvd@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 13362

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/015 dated 05-01-2013

1.5 Website address:

www.ydvdcollege.org

Web-link of the AQAR:

www.ydvdcollege.org/AQAR2017-18.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	-	2004	-
2	2 nd Cycle	C	1.95	2012	05.01.2013 to 04.01.2018
3	3 rd Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

09.07.2005

1.8 AQAR for the year

Session 2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2012-13----- (02/09/2013)
- ii. AQAR 2013-14----- (08/11/2017)
- iii. AQAR 2014-15----- (08/11/2017)
- iv. AQAR 2015-16----- (08/11/2017)
- v. AQAR 2016-17----- (01/03/2018)

1.10 Institutional Status

University ☒ State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phy.Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

M.A. in Economic self Financing course of SGBAU Amravati
Study Circle of Yashvantrao Chavhan Maharashtra Open University Nashik, at our college

1.12 Name of the Affiliating University (*for the Colleges*)

Sant Gadge Baba Amravati
University, Amravati. (M.S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	02
2.11 No. of meetings with various stakeholders:	<input type="text" value="06"/>
Faculty Non-Teaching Staff Students	<input type="text" value="04"/>

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International - National - State - Institution Level 02

(ii) Theme

01. Role of Teaching and Non teaching Staff in Quality Enhancement
02. Role of Stake Holders in Overall Development of College

2.14 Significant Activities and contributions made by IQAC

1. The College has conducted Academic Audit
2. Organized invited talks and activities on moral, social and value based skills.
3. Up-gradation of ICT facility
4. Activities conducted through college committees
5. Wi-Fi Facility
6. Up-gradation of Central/Departmental Library Facilities
7. Follow Digital Teaching-Learning Process
8. Adequate research and extension activities done

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To conduct Academic Audit</p> <p>To provide E-resources & Advanced services to the students & teachers</p> <p>To develop reading culture among students</p>	<p>Academic Audit has been conducted</p> <p>The Students & teachers have been provided Internet, Wi-Fi, Web-OPAC, Reprographic, CAS, OPEN Access and References Book services. Book Bank,</p> <p>On 6th December 2017 Twelve Hours Reading Drive/ Campaign was Observed. Best Reader Award has been given.</p> <p>During 7.8.2017 to 9.8.2018 User Education & Information Literacy Programme & Book Exhibition Programmes have been organized by the Library.</p> <p>Birth Anniversary of Dr. APJ Abdul Kalam has been observed on 15th October as Reading Inspiration Day/ Wachan Prerana Din.</p> <p>Guest Lecture on Wachal tar Wachal / Importance of Reading has been arranged.</p> <p>User Awareness Programme on Access to E-resources through National Digital Library.</p> <p>As per the MoU with the Knowledge Resources Centre of SGBAU & our Library the work of Study Centre</p> <p>Wacahn Katta</p> <p>12 Journals National & International repute and 11 Newspapers made available in the Library. 7103 readers visited the library and got benefited.</p>
<p>To take initiative for Green and Clean Campus</p> <p>To Improve Teaching, Learning and Evaluation Process</p>	<p>Renovation work of Botanical and College Garden and tree plantation has been undertaken</p> <p>As per the University Calendar, Academic Calendar of the college has been prepared. Teachers maintained Daily Diaries. Teachers assessed National Digital Library and free E-Journals. Students used departmental library facilities.</p> <p>Unit Tests, Classroom Seminars, Group Discussions, Home Assignment, Bridge Courses , Common Tests, Personal Counsel, Subjects Study Circles, and IT</p>

	<p>abled lectures have been conducted. Special Classes for Advanced and Slow Learners have been arranged. High Achievers have been given certificates and awards and also felicitated. Remedial Classes and Coaching Classes have been conducted for the students in English belonging to SC/ ST/OBC/ and Minority. PPT, Motivational Speeches by Successful people, and movies based on syllabus has been screened.</p>
To promote research	<p>Class-toppers have been identified and given responsibilities.</p> <p>Dr. Ravi R. Gawande & Dr. R. N. Mahindkar completed Refresher Courses & published research papers in UGC recognized research journals.</p> <p>Dr. Sangita Bhuyar has been working on the Minor Research Project titled Dr. Panjabrao Deshmukh's Contribution in the Framing of Indian Constitution. She has published a research paper in the International Journal and presented her research paper in the National Conference. Dr. J. V. Gaikwad published three Research Papers in Seminar Proceedings.</p>
To organize Value-added programmes	<p>Workshop on Competitive Examinations ,Celebration of the Birth Anniversary of Mahatma Gandhi, Essay Competitions on Mahatma Gandhi's Concept of Ramrajya. Coaching for Entry in Services for SC/ST/OBC/ (non-creamy layer) & Minorities etc. programmes have been conducted. Rajbhashadin was observed on 27th February 2018.</p>
To encourage social, national, environmental and cultural activities	<p>International Yoga Day, Tree Collection and Conversation, Clean India Campaign, International Youth Day, Teachers Day, Natural Calamity Management and Road Safety Drive, Plastic and Congress Grass Eradication Drive, NSS Day, Swachaata Hi Seva Drive, Indian Constitution Day, Aids Rally, Sickles Control Campaign, Environment Awareness Programme, CleanlinessmDrive was Observed on the Death Anniversary of Gadge Maharaj, Sports & Cultural Activities have been organized on the occasion of the Birth Anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh the founder president of Shri Shivaji Education Society, Amravati. National Voters Awareness Programme, Literacy Drive and NSS Special Camp was organized</p>

The renovation and up gradation work of infrastructure and the facilities has been in progress	Renovated toilet block for Girls & Lady teachers, YCMOU office, Chemistry Lab, Green Library, Wall Compound. Purchased equipments for Science Lab. Free Sanitary Pad Facility made available to girl students by Department of Home Economics
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR is placed before the College Development Committee (CDC) and after review, it is approved.

The Principal initiates the action, wherever necessary, as per the directives given by CDC

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	-	-
PG	1	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (YCMOU)	1	-	-	-
Total	5	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	-
Annual	2

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per the guidelines of Sant Gadge Baba Amravati University, Amravati

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	09	03	-	-

2.2 No. of permanent faculty with Ph.D.	06
---	----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	06	03	03	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty	-	-	16
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	09	05
Presented papers	08	04	03
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT-enabled/digital teaching-learning process is followed.
- Use of Video Clips
- Project Work PG
- Organized Workshop
- Students seminars
- Use of ICT/Projectors in teaching
- Special attention and counselling to advanced learners and slow learners
- Well equipped laboratories
- Skill based teaching initiatives by Home Economics
- Students active participation in curricular, co-curricular activities
- Feedback collected from all stakeholders.
- Class toppers were identified and given responsibility.
- Arrange Study Tours
- Wachan Katta

2.7 Total No. of actual teaching days during this academic year	180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book

Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination/ Evaluation related initiatives are taken as Class test, Home Assignments, Bar Coding Photocopy of answer sheets, Tutorials,, Continuous Internal Evaluation (CIE), Unit Test, Results Classroom Students Seminars, Objective Tests, Projects, Common Tests, Viva-Voce, Group-Discussion Quizzes, Awards to High Achievers, Provide Digital Departmental Library to Individuals, Assignment Maintain Personal Counsel Record, Tutorial Classes, Remedial & Doubt Removal Session, Deal with & Maintain Exam Related Grievances.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

-

2.10 Average percentage of attendance of students

84.00 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	194	--	--	--	--	16.32
B.A.II	110	--	--	--	--	21.82
B.A.III	70	--	13	18	1	44.29
B.Com.I	73	--	--	--	--	49.31
B.Com.II	67	--	--	--	--	25.37
B.Com.III	57	--	--	--	--	63.16
B.Sc.I	12	--	--	--	--	33.33
B.Sc.II	06	--	--	--	--	33.33
B.Sc.III	10	--	--	--	--	10.50
M.A.I ECO	29	--	--	--	--	44.83
M.A.II	16	--	--	--	--	16.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC prepares the Academic Calendar. It also conducts the Academic Audit.
- Review of regular attendance of students through HODs.
- Follow ICT based teaching and learning process
- Maintain Daily Diaries by teachers.
- Feedback is taken from students, teachers, alumni, parents and employer for improving teaching learning process
- Departmental meetings by HODs and Faculty In-charges
- IQAC meeting with head of departments

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	--
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	--	--	--
Technical Staff				01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Committee promotes the research culture amongst the faculty and researchers.
- Encouragement to faculty members to apply for major and minor research projects
- Promotion of faculty for FDP
- Encourage teachers to participate and present papers in seminar, workshop and publish research papers in research journals

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	2,20,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	04	00
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	03	04	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	02	UGC	2,20,000	nil
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

02

State level

--

National level

--

International level

--

3.22 No. of students participated in NCC events: No NCC unit

University level

--

State level

--

National level

--

International level

--

3.23 No. of Awards won in NSS:

University level

01

State level

--

National level

--

International level

--

3.24 No. of Awards won in NCC: No NCC unit

University level

--

State level

--

National level

--

International level

--

3.25 No. of Extension activities organized

University forum

-

College forum

04

NCC

-

NSS

09

Any other

02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Saksharta Jagruti Rally on Birth Anniversary of Dr. Panjabrao Deshmukh
- Tree Plantation Programme
- Earn and Learn Scheme for the Students of Home-Economics and Commerce
- Cash Prizes for the meritorious students by the staff.
- The faculty members honour the meritorious students by giving cash prizes.

- A handsome amount was given by the staff members towards the welfare of soldiers as Flag Day Donation.
- *MANUSKICHI BHINT* (Wall of Humanity)
- Un-used medicine for poor people.
- Old-age orphan visit and Donation
- Encourage the students to engage in community services
- Blood Donation Camp
- N.S.S. special camp in adopted village.
- Voter's awareness campaign.
- Various sports activity
- Twelve Hours Reading Drive/ Campaign was Observed. Best Reader Award has been given.
- During 7.8.2017 to 9.8.2018 User Education & Information Literacy Programme & Book Exhibition Programmes have been organized by the Library.
- Birth Anniversary of Dr. APJ Abdul Kalam has been observed on 15th October as Reading Inspiration Day/ Wachan Prena Din.
- Guest Lecture on Wachal Tar Wachal/ Importance of Reading has been arranged.
- User Awareness Programme on Access to E-resources Under National Digital Library has been conducted.
- Workshop on Competitive Examinations
- Celebration Birth Anniversary of Mahatma Gandhi,
- Essay Competitions on Mahatma Gandhi's Concept of Ramrajya.
- Coaching for Entry in Services for SC/S/OBC/ (non-creamy layer) & Minorities etc. programmes have been conducted.
- Rajbhashadin was observed on 27th February 2018.
- International Yoga Day,
- Tree Collection and Conversation
- Clean India Campaign,
- International Youth Day,
- Teachers Day, Natural Calamity Management and Road Safety Drive,
- Plastic and Congress Grass Eradication Drive,
- NSS Day, Swachhata Hi Seva Drive,
- Indian Constitution Day,
- Aids Rally,
- Sickles Control Campaign,
- Environment Awareness Programme,

- Cleanliness Drive was observed on the Death Anniversary of Sant Gadge Maharaj,
- Sports and Cultural Activities have been organized on the occasion of the Birth Anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh the founder president of Shri Shivaji Education Society, Amravati.
- National Voters Awareness Programme,
- Literacy Drive and NSS Special Camp was organized
- The renovation and up gradation work of infrastructure and the facilities has been in progress

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11300 Sq.M.	--	--	11300 Sq.M.
Class rooms	10	--	UGC and Management	10
Laboratories	06	--	--	06
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	30	08	Own	38
Value of the equipment purchased during the year (Rs. in Lakhs)	33,80,065	3,64,680	Own	37,34,745
Others(Renovation of Toilet Blocks for girls students / lady teachers)		4,00,000	Y.C.M.O.U Study Centre	4,00,000

4.2 Computerization of administration and library

- Office and library computerisation is already completed
- e-granthalaya Library Automation Software is used
- Internet, and Wi-Fi facility is available for students and staff
- Technology up gradation (overall)
- Well equipped Computer Lab
- Bar coding system for books and OPAC facilities are available in the library
- Use of individual laptops by the teachers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18085	70,951.50	629	1,85,964	18714	215.50
Reference Books	2234	60552	20	----		
e-Books	National Digital Library					Free
Journals	12					8000
e-Journals	National Digital Library					
Digital Database	National Digital Library					
CD & Video	43	1300			43	1300
Others News paper	11		00			11

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	38	01	10 MBPS	YES	YES	01	10	01
Added	00	00	00	--	-	03	02	00
Total	38	01	03	-	-	04	12	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Every department and every teacher has been provided laptops.
- Optimum use of ICT facility in teaching-learning and research
- The whole College campus is Wi-Fi enabled.
- Internet facility is available for teachers and students at the Internet Centre in the library
- Free subscription of e-journals through the National Digital Library
- Free internet facility provided to all students and teacher
- Well equipped computer networking centre is available

4.6 Amount spent on maintenance in lakhs :

i) ICT	36,000
ii) Campus Infrastructure and facilities	Rs. 1, 08,414/-
iii) Equipments	Rs.14,620/-
iv) Others	Rs. 138531/-
Total:	Rs. 2, 97,565/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students' Grievances Redressal Cell
- Representation of students on various committees
- Formation of students' council
- Bridge Courses, Remedial, Coaching Classes for advanced and slow learner
- Competitive exam classes for students Value added and Skill based activities
- Internet connectivity and Wi-Fi facility to students
- Career Counselling and Placement Cell
- Guidance on competitive examinations like MPSC/UPSC
- Activities of NSS / E. C. A Committee
- Medical health checks up
- Co curricular and extracurricular/Cultural activities
- Sports facilities and coaching
- Workshop on Making Paper Bags.
- Games and Sport facility
- Students Recreation Centre

5.2 Efforts made by the institution for tracking the progression

- Advanced learners and Slow have been identified and provided special coaching to improve their performance.
- Motivation given to students for their upward mobility
- Students are facilitated towards gainful employment
- The college has Career Counselling cell and Placement Cell
- Personal counselling have been provided by the teachers
- Women Empowerment and Grievance Cell for girls students
- Internal Evaluation System for tracking students' progression
- Academic Audit by IQAC for quality enhancement in every respect
- Activities and feedback taken from Parent-Teacher Associations for students' welfare

5.3 (a) Total Number of students --- 755

UG	PG	Ph. D.	Others
739	16	-	779 (YCMOU)

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

	No	%		No	%
Men	301	39.87	Women	454	60.13

Last Year 16-17						This Year 17-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
123	164	12	509	01	808	160	169	05	421		755

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career Counselling and Placement Cell organized guest lectures by the resource persons
- Guidance and counselling regarding competitive examinations have been given by the cell.
- Organized workshops and mock examinations to encourage and guide students to prepare for such examinations
- Organized workshops to develop the interview techniques for the students
- Competitive Examination Centre conducted coaching classes for students appearing for various competitive examinations like Public service Commission examinations

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Parent Teacher Association mentored the students
- Career Counselling and Placement Cell organized programmes and provides guidance to students for making their career, employment and entrepreneurship.
- Personal Counselling is given to students regarding admission, curriculum, higher education and student career
- Students are also guided for competitive examination like MPSC, UPSC, Banking services, Staff selection, Railway services and other competitive examination by Comparative Examination Centre

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	105	13	12

5.8 Details of gender sensitization programmes

- On the eve of World Women's Day, Workshop on "Women's Empowerment and Self Defense", was organized.
- Free Blood Test Camps for girls – Blood Group, Sickle Cell, Anemia, etc.
- Poshan Saptah- Seven Days Programme to promote health awareness among the girls students by the Dept. of Home-Economics
- Sau. R.A. Ingole has been working on the Ph.D. on gender related issue.
- The Celebration of the Birth Anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh, the Founder President of Shri Shivaji Education Society, Amravati as Jayanti Mohotsav has provided a platform for girl students to exhibit their talents in cultural activities
- Awareness and welfare programmes have been organised for girl students by Dept. of Home Economics, NSS, Dept of Games and Sports and Women empowerment and Grievance Redressal Cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	23	2,11,000
Financial support from government	368	663046
Financial support from other sources	26	90,120
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Demand of extra toilet blocks by the students was considered and constructed
- Vending Machine for girls students has been made available.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To Achieve Quality and Excellence in Education to Fulfill the Rightful Aspirations of Our Students and to equip them with Skills to Deal with the Challenges of Life in the Global Perspective

Mission

To Disseminate Knowledge and Wisdom among Students by providing them a Healthy Academic Atmosphere to bring about their Extensive Development

Goals

- To bring about higher educational progress in rural areas.
- To encourage women education.
- To encourage physical, cultural social and educational development of the students
- To co-operate with government organizations and non governments for the purpose promoting the cause of education and spread of knowledge and culture.
- To provide various facilities for social development by means of infrastructure available in the institutes
- To bring about upliftment in the educational standards of the poor and the backward class students .
- To create scientific environments in Teosa taluka

6.2 Does the Institution has a management Information System

Yes. The institution has a College development Committee in which the academic, infrastructural, and financial audit is submitted during the CDC meeting held once in a session. The Chairman of the parent body or his representative is nominated on the Purchase Committee and the other statutory bodies of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The curriculum is prescribed by the Sant Gadge Baba Amravati University, Amravati.
- Feedback is taken from all the stakeholders
- Academic and Administrative Audits

6.3.2 Teaching and Learning

- The college follows and implements the syllabi provided by the University during the session.
- The college and departments follow Academic calendar
- Implementation of ICT based Teaching and Learning process
- Departments follow short term plan and long term plan
- Faculty maintains Daily Diaries
- Teaching/Learning through Question-answer Method, Tests, Assignments, Tutorials, Seminars, Remedial Teaching, Digital Classroom, PPT, Projectors.
- Feedback about the teaching learning process is taken from various stakeholders.
- Analysis of this feedback is used to improve the teaching learning process.
- National Digital Library for teachers as well as the students

6.3.3 Examination and Evaluation

- The college follows the Examination and Evaluation system prescribed by the SGBAU, Amravati
- Examination and Results committee looks after the smooth and effective functioning of Examination and Evaluation process.
- The college conducts Unit Test, Classroom Seminars, Objective Tests, Projects, Common Tests, Viva-Voce, Group-Discussion, Quizzes.
- It Maintains Examination Records/Results.
- Awards to High Achievers are given.
- Use Departmental Library to Individuals.
- Home Assignments are given.
- Maintain Personal Counsel Record.
- Conducts Tutorial Classes, Remedial & Doubt Removal Session,
- Deal with & Maintain Exam Related Grievances

6.3.4 Research and Development

- IQAC plays important role for promoting research
- Presentation and publications of research papers
- Dr. J. V. Gaikwad is recognised as Ph.D. Guide in the subject Economics
- Two research scholars are working on Ph. D. Research under his supervision.
- Promotion of faculty for participation in refresher, conference, and workshop
- Internet facility for Teachers and Students
- Minor Research Projects is undertaken.
- The college has Research Committee for this purpose

6.3.5 Library, ICT and Physical Infrastructure

- Grants received from UGC and fees collected from students are utilized for updating the library with text books, reference books, research journals, magazines, etc
- Barcode System for Book Issuing
- Internet and Wi-Fi Facility
- Reprographic Facility
- Reading Hall for students and teachers
- Use of projectors, PPT, Classrooms with ICT Facilities
- The college has LCD projectors, enough computers, Laptops, scanners, Smart Podium, Public Address System, well-equipped conference hall, Science Faculty Laboratories, Sports Facilities, basketball court with electrification floods lights, indoor stadium,

6.3.6 Human Resource Management

- Formation of teachers' committees to look after various activities
- Decentralization of academic and administrative work by the principal to teachers
- Feedback taken from stakeholders
- Academic Audit by IQAC
- Celebration of the Birth Anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh, the Fonder President of Shri Shivaji Education Society, Amravati as Jayanti Mohotsov
- Felicitatation of teachers and students on their achievements.

6.3.7 Faculty and Staff recruitment

- The parent institution Shri Shivaji Education Society, Amravati collects data of the vacancies in various colleges of the institute at the beginning of each academic year.
- Advertisement is published in national newspapers.
- The posts are filled by Shri Shivaji Education Society, Amravati as per Maharashtra University Act.

6.3.8 Industry Interaction and Collaboration

- The Commerce Students are taken for industrial to the nearby MIDC and eminent entrepreneurs
- Industrial visits to the nearby MIDC, Industrial Zones, Banks, Companies, Factories, Co-operative Societies, Malls, Shops, etc.
- Encouragement for industry interaction
- Professional lectures by industry experts and alumni
- Industrial visits to MIDC (Bakery Product)
- Flower making workshop
- Visit to woman self help group for self employment
- Vegetable production and sell
-

MoU with other institutions

- Library and Knowledge Resources Centre of SGBAU, Amravati for establishing study centre
- YCMOU Nashik
- Shri Shivaji Education Society

6.3.9 Admission of Students

- The college has a well-established system of admission process
- Students are admitted as per the rules and regulations of SGBAU Amravati

6.4 Welfare schemes .

Teaching	Medical Reimbursement, GPF Refundable/Non Refundable Loan, Group Insurance for faculty and staff LIC Premium, Personal Loan, Housing Loan, Vehicle Loan from Banks .
Non teaching	Same as above
Students	<ul style="list-style-type: none">• Govt. of India Scholarships, Cash Prizes and Mementos, teachers sponsored Prizes is given by teachers for the students as per their academic merit• Health Check-Up Programme• Expert Lectures and Seminars for Students• Parent-Teacher Association• N.S.S., Study Tours• Career Counselling and Placement Cell• Women Empowerment and Grievance Redressal Cell

6.5 Total corpus fund generated **2,60,000**

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Shri Shivaji Education Society	Yes	Principal, IQAC, Research Committee
Administrative	Yes	State Government Auditors & Shri Shivaji Education Society	Yes	Parent Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester System for B.Sc I, II, and III and also for B. A. and B. Com I and II.
- Annual system for B.A.and B.Com.,III
- Semester System for M.A.in Economics
- Barcode System for Answer Sheets
- Online Entry of Internal and Practical Marks
- Online Question Papers with Security Code
- The process of Admission, Examination & Evaluation is digitally done.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Parent University has, in its statutes, a provision to grant autonomy to the colleges

6.11 Activities and support from the Alumni Association

- Alumni Meet was organised in the college during the Annual Function of the college.
- Guidance and support is taken from the University Colour Holders in the Alumni Association in Games and Sports.
- Felicitation of Alumni for their achievements.
- Absorption of some of the alumni as faculty in Commerce department
- Contribution of alumni in various activities such as examinations, organisation of cultural, festival event, blood donation camp, in NSS camp, career guidance,

6.12 Activities and support from the Parent – Teacher Association

- Parent- Teacher Association is formed in the college.
- Feedback is taken from the Parents for improving the teaching-learning process and infrastructure

6.13 Development programmes for support staff

- Basic computer training
- Lectures on documentation and filing
- Training on E- administration
- Training on office software
- Training on E-filing of income tax
- Encouraged to improve their educational qualifications
- Attended workshop/seminars etc by support administrative staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has Green Campus Committee
- No Vehicle Day once in a month
- Tree Plantation and Nurturing
- Cleanliness Awareness Programmes,
- Congress Grass Eradication Programmes,
- Prohibition of tobacco, gutka and similar hazardous products in the campus,
- Save Electricity Drive, Botanical Garden -Waste Management Swachchata Abhiyan, Rainwater Harvesting, Use of LED bulbs, Paperless Work, Developed Green Library

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Felicitation of the staff for their achievements
- Important role played by College Development Committee
- Felicitation, awards and cash prizes to students who excel in sports and education
- Use of E-resources through National Digital Library
- Free internet facility provided to all students and teacher
- Academic Audit by IQAC. Administrative Audit by Parent Society
- Teachers maintain Daily Diaries
- Satisfactory involvement of faculty in research activity
- Efforts were made for eco-friendly campus
- Follow Digital Teaching-Learning Process,
- Use of ICT, LCD Projector, Overhead Projectors
- Remedial teaching, mentoring activity has been further strengthened
- Activities conducted to develop skills among students.
- College students' engagement in community services through NSS activities and others
- Academic, Cultural, Games and Sports and Extra-curricular activities organized during Dr. Panjabrao Deshmukh Jayanti Utsove
- NSS Special Camp, Vachan Prerana Din, Voters' Awareness Campaign, Twelve Hours Reading, Education and Information Literacy Programme, Book Exhibition, Workshop on Competitive Examinations, Celebrations of Great Persons, Social/Environmental Programmes and the like innovative programmes have been organized.
- To promote a sense of developing entrepreneurship and life skill innovative activities conducted by department of Home Economics like Industry Visit to Bakery Making Production Factory in MIDC, Flower Making Workshop, Visit to Women Self Help Group, Vegetable Productions and Sell etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Adequately academic, curricular, co-curricular, extension, research and infrastructural up gradational initiatives have been taken as per Academic Calendar and Academic Plan
- Academic Audit has been conducted
- The Students & teachers have been provided Internet, Wi-Fi, Web-OPAC, Reprographic, CAS, OPEN Access and References Book services.
- On 6th December 2017 Twelve Hours Reading Drive/ Campaign was Observed. Best Reader Award has been given.
- During 7.8.2017 to 9.8.2018 User Education & Information Literacy Programme & Book Exhibition Programmes have been organized by the Library.
- Birth Anniversary of Dr. APJ Abdul Kalam has been observed on 15th October as Reading Inspiration Day/ Wachan Prena Din.
- Guest Lecture on Wachal tar Wachal Importance of Reading has been arranged.
- User Awareness Programme on Access to E-resources
- Renovation work of Botanical and College Garden and tree plantation has been undertaken
- Personal Counsel, Subjects Study Circles, and IT abled lectures have been conducted. Special Classes for Advanced and Slow Learners have been arranged. High Achievers have been given certificates and awards and also felicitated.
- PPT, Motivational Speeches by Successful people, and movies based on syllabus has been screened.
- Class-toppers have been identified and given responsibilities.
- Dr. Ravi R. Gawande completed Refresher Course & published two research papers in UGC recognized research journals.
- Dr. Sangita Bhuyar has been working on the Minor Research Project titled Dr. Panjabrao Deshmukh's Contribution in the Framing of Indian Constitution. She has published a research paper in International Journal and presented her research paper in National Conference. Dr. J. V. Gaikwad published three Research Papers in Seminar Proceedings.
- Workshop on Competitive Examinations Celebration Birth Anniversary of Mahatma Gandhi, Essay Competitions on Mahatma Gandhi's Concept of Ramrajya. Coaching for Entry in Services for SC/ST/OBC/ (non-creamy layer) & Minorities etc.
- programmes have been conducted. Rajyabhashadin was observed on 27th February 2018.
- International Yoga Day, Tree Collection and Conversation, Clean India Campaign, International Youth Day, Teachers Day, Natural Calamity Management and Road Safety Drive, Plastic and Congress Grass Eradication Drive, NSS Day, Swachhata Hi Seva Drive, Indian Constitution Day, Aids Rally, Sickles Control Campaign, Environment Awareness Programme, Cleanliness Drive was observed on the Death Anniversary of Gadge Maharaj.
- Sports and Cultural Activities have been organized on the occasion of the Birth Anniversary of Dr. Panjabrao alias Bhausaheb Deshmukh the founder president of Shri Shivaji Education Society, Amravati. National Voters Awareness Programme, Literacy Drive and NSS Special Camp was organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Follow Digital Teaching-Learning Process,
- Use of ICT, LCD Projector, Overhead Projectors
- Academic, Cultural, Games and Sports and Extra-curricular activities organized during Dr. Panjabrao Deshmukh Jayanti Utsove
- NSS Special Camp, Vachan Prerana Din, Voters' Awareness Campaign, Twelve Hours Reading, Education and Information Literacy Programme, Book Exhibition, Workshop on Competitive Examinations, Celebrations of Great Persons, Social/Environmental Programmes and the like innovative programme have been organized.
- To promote a sense of developing entrepreneurship and life skill innovative activities have been conducted by the department of Home Economics like Industry Visit to Bakery Making Production Factory in MIDC, Flower Making Workshop, Visit to Women Self Help Group, Vegetable Productions and Sell etc.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Observed No Vehicle Day.
- Waste Management.
- Rain Water Harvesting.
- Tree Plantation.
- Energy Conservation.
- Clean India Campaign,
- Plastic and Congress Grass Eradication Programme.
- Clean India Campaign.
- Natural Calamity Management.
- Swachhata Hi Seva Drive.
- Environment Awareness Programme.
- Cleanliness Drive on the Death Anniversary of Gadge Maharaj.
- Flower Exhibition

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

SWOC ANALYSIS

Strengths:

- Strong and continuous support of the renowned parent society .
- Eco – friendly campus.
- Qualified, experienced and dedicated staff
- Adequate students strength
- Inlibnet facility in the library.
- Wi- Fi campus
- Strong NSS unit. Organization of several social activities in and out of the college
- Sports Gymkhana. Many University color-coat holders, players and athletes.
- Lap-top provided to each member of the teaching staff.
- Use of ICT, LCD Projector, Overhead Projectors

Weaknesses:

- Inadequate Non-teaching staff in the library.
- No in-flow of students to stay in the women's hostel.
- Students belonging to rural areas are from economically and academically poor background.
- Less minor and major Research Projects
- Lack of post-doctoral research and projects.
- Very few conferences/seminars organized by the college.
- Science faculty on-no- grant basis.
- Inadequate financial source for college development

Opportunities:

- To propel the large no. of students belonging to financially weaker section and hailing from rural areas towards the pathway of knowledge and education and make them confident, self –reliant and sincere to achieve greater heights in the field of their interest and skills.
- To give proper direction and guidance to the robust and competent students in the field of games and sports and prepare them for state / national level competitions and tournaments.
- To start Self help Groups of the girls students of the dept .of Home –Economics and manufacture bakery / food products , fashionable clothes etc. resulting in the Earn and Learn Scheme
- To polish the language of the rustic students- Marathi and English.
-

Challenges:

- To acquire Govt. grants for science faculty
- To accelerate Research activities
- Starting post graduate departments in many subjects
- To strengthen the Alumni association
- To create/ prepare students to fetch laurels in curricular/ co-curricular and extra- curricular activities
- To increase campus placement of the students.
- To seek UGC grants for the development of infrastructural facilities like- renovation of classroom buildings, establishment of laboratories etc.

8. Future Plan:

- Introduction of more Value added course and P.G. Courses in local relevant area.
- To utilize the XII plan and non plan grants as and when received from the UGC.
- To complete the incomplete constructions.
- To Endeavour to receive Government grants for the for the existing Non-grant Science faculty.
- To make maximum utilization of the infrastructure in the institution.
- To accelerate research programmes/activities in the college such as Ph.D. Registration and submission by the faculty members.
- To undertake Minor and major Research Projects, to conduct and participate in workshops, seminars and conferences.
- To complete Orientation/Refresher Courses by the teaching staff
- To increase students participation in games & sports, N.S.S. & cultural activities in college & university level.
- To increase students' participation in government and non-government activities.
- To increase annual examination results and decrease dropout rate.
- To carry out extension activities more effectively.
- Development of Classroom infrastructure
- Plantation of more trees
- More equipments and other facilities to the laboratories, library, and Dept. of Games & Sports.
- To make efforts to carry out employment oriented activities for the students

Name : Mrs. Madhuri Dhiware / Raut

Coordinator, IQAC

Name : Principal Dr. N.J. Meshram

Chairperson, IQAC
