### Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

### INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

Ms. Madhuri J. Dhivare, Coordinator welcomed and presented the agenda for discussion.

	ssion: 2018-2019 Meeting No: 01 Date: 28.08. 2018
Item No.1	To confirm the minutes of last Meeting of IQAC 12.12.2017
Resolution:	Approved and adopted
Item No.2:	Recommendations for further quality enhancement by NAAC Peer Team, visited or 14 <sup>th</sup> and 15 <sup>th</sup> September 1012.
Item No.3:	Replacement of Tin roof of commerce class rooms.
Resolution:	Decided to take necessary steps in this direction
Item No.4:	Construction of student recreation centre
Resolution:	Made a decision to arrange required things for making available students recreation centre
Item No. 5:	To build rain water harvesting system
Resolution:	Seeing the importance of conserving water decision was taken to start installing Water harvesting system.
Item No. 6:	Construction of college compound wall
Resolution:	Unanimously decided to construct compound wall.
Item No. 7:	Construction of separate urinal for girls and boys.
Resolution:	Finalized for the construction of separate urinal for girls and boys.
Item No. 8:	Reformation ct IQAC as per the guidelines of NAAC
Resolution:	Suggested to se new guidelines of NAAC for reformation of IQAC.
Item No. 9:	With the permission of the chairperson Ms. M. J. Dhivare, the present Co-coordinator put her problem. She told that due to her household responsibilities she couldn't carry the responsibility as IQAC Co-coordinator. She also suggested the name of Mr. S. M. Gedam, newly transferred teacher for IQAC Co-coordinator.
Resolution:	Mr. S. M. Gedam requested the members till the completion of Cycle 3 of NAAC Assessment and Accreditation allow the present IQAC Co-coordinator to continue her work. After the 3'd Cycle of NAAC he might accept the job of NAAC Co-ordinarship. But, considering the request of Ms. M. J. Dhiware, Mr. S.M. Gedam was nominated as a new IQAC Co-coordinator. With the permission of the Chairperson the meeting was adjourned.

Coordinator IQAC



Principal

PRINCIPAL

VD. V.D. Arts & Commerce College

COSA, Dist. Amravati.

## Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

## INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

Mr. Shyam M. Gedam, Coordinator welcomed and presented the agenda for discussion.

Mr. Snyam M.	Gedam, Coordinator w	relcomed and presented the	agenda for discussion.
Academic S	ession: 2018-2019	Meeting No: 02	Date: 31.08.2018
Item No. 1:	To confirm the minute	es of 1" Meeting of IQAC h	eld on 28.08.2018
Resolution:	Approved and adopted the minutes of last IQAC Meeting held on 28.08.2018		
Item No.2:	To discuss on the NAAC Recommendations for its further pursuance.		
<b>Resolution:</b>	Resolved to implement	nt and monitor the NAAC R	ecommendations.
Item No.3:	To review and focus of	n extension activities.	
Resolution:		ctivities i.e. Manusakichi B	
Item No.4:	To share and discuss t	he IQAR for the year 2017-	-18 for final submission
Resolution	Members suggested so		ted for discussion. f some more information and will be updated and submitted
Item No.5:	To discuss on the last I On January 2018.	QARs and preparation for N	AAC Assessment due
Resolution:	documents concerning NAAC. They were said Term/Long Term Acti Previous Committees' Information, Dress Co information. All the te	Units were informed to upday the activities mentioned in the description of the activities mentioned in the description of the activities mentioned activities mentioned to maintain Departmental actions of the activities and Stude actions and non-teaching states or ming their duties to get reserved.	the last IQARs submitted to and Personal Profiles, Short rs-Slow Learners' Record, sonal/Departmental Online ants and the required
Item No.6:		tural facilities and learning	
Resolution:	following measures w Beautification of C Develop Botanica Repair Water Drip Full Utilization of	ere taken: Garden I Garden. Oper System Women Hostel arate Departments/Units, Rec	y and beautiful atmosphere the reation Hall, Girls/Boys
Any other matter:	The Chairman sugges	ted consolidating the depart	mental and college information

Ms. M. J. Dhiware proposed a vote of thanks.

Coordinator IQAC S. Dist. America

Principal
PRINCIPAL
VD.V.D. Arts & Commerce College
TOSA. Dist. Amravati.

### Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

#### INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

At the outset Mr. Shyam M. Gedam, Coordinator, welcomed and presented the agenda for discussion. The Chairman welcomed the new Commerce faculty member Mr. Mahure Sir and felicitated Mr. C. G. Solanke and Dr. Sontakke for being awarded with D. Litt. by the University of Asia. Mr. Chairman also felicitated Sau. Ingole under whose guidance the Junior College Students Kabaddi Team won Final at Teosa.

Academic Se	ession: 2018-2019 Meeting No: 03 Date: 12.09. 2018
Item No.1:	To confirm the minutes of the 2 <sup>nd</sup> Meeting of IQAC held on <b>31.08.2018</b>
Item No.2:	To consider and decide quality improvement strategies for Teaching and Learning, Examinations and Evaluations, Research and Development ICT and Physical Infrastructure.
Resolution:	Resolved that the concerned Departments and College Committees be asked to develop and send quality improvement strategies for their respective areas. It was further decided that the quality improvement strategies be put before the r.ext meeting of the IQAC for consideration
Item No.3:	To consider and approve the Academic Plan for the Departments/Units and the Internal Academic Audit System for the Academic Session 2018-19. Resolved that the concerned Departments/Units be asked to submit and get approved the Departmental Academic Plan.
Resolution:	Academic Plan for the Academic Session 2018-19. The Departmental/Unites Academic Audit will be conducted by the Internal Academic System twice in the year to examine their work and quality improvements.
Item No.4:	To take a review of the previous various academic, administrative, research and Extension activities of the college needed for the final preparation of NAAC Assessment due in January 2018
Resolution:	With the purpose to prepare for NAAC Assessment it was suggested to Consolidate and make compliance all the activities undertaken by the various Departments/Unites.

Mr.S.M. Gedam proposed the vote of thanks. The meeting was adjourned with the permission of the Chairman.

Coordinator IQAC

Principal
PAINCIPAL
V.D. Arts & Commerce College
Dist. Amravati.

### Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

## INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

The Following agenda shall be discussed in the 4" Meeting of IQAC that has been scheduled to be held on **14.09.2018** at 3.0.p.m. in the IQAC Office of the college.

Academic Se	ession: 2018-2019 Meeting No: 04 Date: 14.09.2018
Item No.1	To confirm the minutes of the 3 <sup>rd</sup> Meeting of IQAC held on 12. 09.2018.
Resolution:	Approved and adopted the minutes of the last IQAC Meeting held on 12.09.2018
Item No.2:	To form various Committees required for NAAC and for smooth functioning of the college for the academic session 2018-19.
Resolution:	Various Committees were formed and instructed to the conveners to arrange activities fulfilling quality parameters by NAAC. They were suggested to have their own Committee Action Plan for execution based on its Aims and Objectives. Regular reviews of their work shall be taken.
Item No.3:	"to focus on the role of E. C. A. and the initiatives for maximum students' participation in the Youth Festival.
Resolution:	Resolved that the special efforts will be taken for the maximum exposure of students' hidden talent by the E. C. A. Convener Dr. P. W. Pantawane listed some difficulties regarding Youth Festival Participation. He was asked to submit the budget of it for Principal's sanction. It was decided to assign responsibilities for the preparation of the events participated to the teachers.
Item No.4:	To discuss upon the role, nature and function of Training and Counseling,  Discipline, Examination, Research Committees and NSS unit and their activities.
Resolution:	It was decided that with well defined objectives and nature of function, all the College Committees will execute those activities required by NAAC and will be helpful improving internal quality. After the completion of every event its report and related documents must be prepared. It was suggested that prior conducting the activities, a demand regarding financial requirement and other items must be submitted to the Principal. Mr. Chairman suggested to arrange counseling sessions on IAS, Railway, Clerical etc Examinations. He promised to invite resource persons of his acquaintance for this endeavor. It was recommended to have students counseling by teachers done on personal level needed for students' welfare and overall development. Discipline Committee was instructed to look after the disciplinary measures to be strictly
	was instructed to look after the disciplinary measures to be strictly implemented to maintain healthy atmosphere fruitful for academic fulfillment.

Coordinator IQAC



Principal
PRINCIPAL
D.V.D. Arts & Commerce College
OSA, Dist. Amravati.

## Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

## INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

Mr. Shyam M. Gedam, Co-ordinator welcomed and presented the agenda for discussion.

Academic Ses	ssion: 2018-2019 Meeting No: 05	Date: 21.09.2018
Item No.1:	To confirm the minutes of the 4 <sup>th</sup> meeting of IQAC held on 14.09	9.2018
Resolution:	Approved and adopted the minutes of the last IQAC Meeting held	on 4.09.2018
Item No.2:	To discuss over the ICT Lecture Time Table and finalize.	
Resolution:	A copy of ICT Lecture Time Table was finalized for following ICT	based lectures.
Item No.3:	To discuss upon introducing Value-added courses and Add-on-pro	ogram.
Resolution:	It was unanimously decided to introduce Certificate Courses.	*
Item No.4:	Any other item with the permission of the Chair.	40
Resolution:	the Chairperson suggested to arrange activities as per the aims a Various Committees	and objectives of the

The meeting ended up with a vote of thanks to the chair and the IQAC Members.

Coordinator IQAC to SA, Dist. America

Principal
PINICIPAL
D.V.D. Arts & Commerce College
DSA, Dist. Amravati.

### Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

### INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

Mr. Shyam M. Gedam, Co-ordinator welcomed and presented the agenda for discussion.

Academic Se	ssion: 2018-2019 Meeting No: 06	Date: 02.11. 2018
	To confirm the minutes of the 5" Meeting of IQAC held of	
Resolution:	Approved and adopted the minutes of the last IQAC Meetin	g held on 21.09.2018
Item No.2:	To take a review of Study Circles/Associations	
Resolution:	Reviewed the Study Circles of the various subjects and the	
Item No.3:	To discuss upon the completion of the activities of the Aca	
Resolution:	review of the programmers conducted accordingly.	*
Item No.4:	To discuss upon the up gradation of Computer Lab, Project resources.	ctors and other learning
Resolution:	Computer Lab Projectors and other learning resources.	ng the maintenance of
Item No.5:	Any other item with the permission of the chair.	
Resolution:	The Chairperson suggested completing the remaining active before the end of the academic session	vities of the Academic Plan

The meeting ended up with a vote of thanks to the Chair and the IQAC Members.

Coordinator IQAC TOSA, Dist. Armore

MD.V.D. Arts & Commerce College TEOSA, Dist. Amravati.

# Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

# INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

IQAC Co-ordinator Mr.Shyam M.Gedam welcomed and presented the agenda for discussion.

Academic Ses	ssion: 2018-2019 Meeting No: 07	Date: 13.12. 2018
Item No.1:	To confirm the minutes of the 6 th Meeting of IQAC hel	ld on 02.11.2018
Resolution:	Approved and adopted the minutes of the last IQAC Meeting held on	
	02.11.2018	
Item No. 2:	To discuss on the AQAR 2017-18 sent to NAAC	
Resolution:	Copy of AQAR was read aloud and the Chairperson e	expressed their satisfaction
	over the work done regarding it.	
Item No 3:	To focus on the allocation of the 7Criterion to the In-	charges and their role.
Resolution:	All formats regarding 7Criterion to the In-charges and	l were told by the
	Chairperson to complete the work as early as possible	).
Item No.4:	To discuss upon the initiatives to be taken for SSR wi	
Resolution:	It is decided to collect data for the SSR Writing work	individually and the
	necessary guidance and help would be provided by the	e Co-ordinator.
Item No.5:	Any other item with the permission of the chair.	***
Resolution:	No other item was discussed	

The meeting ended up with a vote of thanks to the Chair and the IQAC Members.

Coordinator IQAC Troos, Dist. America

YD.V.D. Arts & Commerce College FEOSA, Dist. Amravati.

### Y.D.V.D. ARTS AND COMMERCE COLLEGE, TEOSA

## INTERNAL QUALITY ASSURANCE CELL

Meeting Minutes and Resolutions

IQAC Co-ordinator Mr. Shyam M. Gedam welcomed and presented the agenda for discussion.

Academic Se	ession: 2018-2019 Meeting No: 08 Date: 16.04.2019	
Item No. 1:	To confirm the minutes of the 7 <sup>th</sup> <b>Meeting</b> of IQAC held on 13.12.2018	
Resolution:	Approved and adopted the minutes of the last IQAC Meeting held on	
	13.12.2018	
Item No. 2:	Participation of faculty members in the University Examination started from 8th of April 2019 to 11th of May 2019.	
Resolution:	It was unanimously decided to co-operate Principal Dr. N. J. Meshram, Co-	
1 Contain.	officer Examination for the successful conduction of University Examination.	
	Examination for the successful conduction of Oniversity Examination.	
Item No.3:	Review of one work Annual Committees	
Resolution:	Review of the work completed by the conveners of the Annual Committees	
	formed for the Academic Year 2018-19 was taken and expressed satisfaction	
	over their performance by the Chairman.	
Item No. 4:	To conduct Academic and Administrative Audit.	
Resolution:	After overall discussion convener and members of Academic Audit Committee	
	was instructed to conduct the audit with the help of IQAC at the end of this	
	academic session.	
Item No. 5:	Review of the work progress in the preparation of AQAR-2018-19	
Resolution:	Conveners of 7 Criterion Committees informed about the progress in the	
	work of AQAR-2018-19 writing. They were told to complete their work with	
	the help of .QAC Co-ordinator and submit it to NAAC.	
Item No. 6:	Science and Computer Labs requirements.	
Resolution:	Science and Computer Labs requirements were taken into consideration and	
	decided to fulfill them.	
Item No. 7:	Any other subject with the permission of the Chairman	
Resolution:	There was no other subject for discussion.	

Mr.S.M. Gedam proposed the vote of thanks. The meeting was adjourned with the permission of the Chairman

Coordinator IQAC

Arts & Commerce College

\* Troopy Dist. Amraya.\*

Principal
PRINCIPAL

\*D.V.D. Arts & Commerce College
TEOSA, Dist. Amravati.