SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

Y. D. V. D. ARTS AND COMMERCE COLLEGE , TEOSA, DIST. AMRAVATI

Y. D. V. D. ARTS AND COMMERCE COLLEGE,TEOSA. NEAR RURAL HOSPITAL ,TEOSA . DIST- AMRAVATI 444903
444903
www.ydvdcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The institution is run by Shri Shivaji Education Society Amravati, which is one of the biggest education society in central India founded by First Agriculture minister of Independent India Dr. Panjabrao alias Bhausaheb Deshmukh in 1932 before independence of India, running more than 132 institutions starting from KG to PG.

Y.D.V.D. Arts, Commerce College, Teosa was established in the year 1971. It is one of the largest and oldest institutions offering courses of B.A., B.Com. B.Sc. and M.A.

College provides indoor, outdoor games and sports facility. Our students have color coat at the university level.

We celebrate anniversaries of great leader to acquaint the students with the ideals of these heroes of the nation.

Our NSS volunteers have brought social status and importance to the institution.

Majority of the students are the children of farmers and farm workers. This gives our college the privilege to fulfill its educational goals in its vision-mission statement. The college also has a healthy gender ratio. The institution leaves no stone unturned to facilitate and encourage the students to participate curricular, co-curricular and extra-curricular activities. Research papers submitted /presented by the faculty in seminars and conferences at different levels.

Institution has adequate infrastructural facilities. Construction of indoor stadium is in progress. The teachers' inclination for use of modern teaching learning devices. There is a UGC/Networking Resource Center in the institution. We have implemented internal assessment and viva- voce in the institution.

The Y.C.M.O.U. study center worked as a parallel unit in the institution.

A good library with qualitative and quantitative collections is the pride and honor of our institution.

The student's progression is regularly monitored through the continuous internal evaluation. The college also implements the 'student's safety insurance scheme' for all enrolled students. College has 39 committees for smooth functioning. The representatives of the Management during the CDC meeting interact with the teaching and non-teaching staff.

To sum up we are aware of our weaknesses, but we know that we have achieved a lot. We are trying to place our institution within the mark of Quality and Excellence in Higher Education.

Vision

Vision

To Achieve Quality and Excellence in Education to Fulfill the Rightful Aspirations of Our Students and to equip them with Skills to Deal with the Challenges of Life in the Global Perspective

Mission

Mission

To Disseminate Knowledge and Wisdom among Students by providing them a Healthy Academic Atmosphere to bring about their Extensive Development

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Strong and continuous support of the renowned parent society .
- Eco – friendly campus.
- Qualified, experienced and dedicated staff
- Adequate students strength
- Inflibnet facility in the library.
- Wi- Fi campus
- Strong NSS unit. Organization of several social activities in and out of the college
- Sports Gymkhana. Many University color-coat holders, players and athletes.
- Lap-top provided to each member of the teaching staff.
- Use of ICT, LCD Projector, Overhead Projectors

Institutional Weakness

- Inadequate Non-teaching staff in the library.
- No in-flow of students to stay in the women's hostel.
- Students belonging to rural areas are from economically and academically poor background.
- Less minor and major Research Projects
- Lack of post-doctoral research and projects.
- Very few conferences/seminars organized by the college.
- Science faculty on-no- grant basis.
- Inadequate financial source for college development

Institutional Opportunity

- To propel the large no. of students belonging to financially weaker section and hailing from rural areas towards the pathway of knowledge and education and make them confident, self –reliant and sincere to achieve greater heights   in the field of their interest and skills.
- To give proper direction and guidance to the robust and competent students in the field of games and sports and prepare them for state / national level competitions and tournaments.
- To start Self help Groups of the girls students of the dept .of Home –Economics and manufacture bakery

/ food products , fashionable clothes etc. resulting in the Earn and Learn Scheme
- To polish the language of the rustic students- Marathi and English.

Institutional Challenge

- To acquire Govt. grants for science faculty
- To accelerate Research activities
- Starting post graduate departments in many subjects
- To strengthen the Alumni association
- To create/ prepare students to fetch laurels in curricular/ co-curricular and extra- curricular activities
- To increase campus placement of the students.
- To seek UGC grants for the development of infrastructural facilities like- renovation of classroom buildings, establishment of laboratories etc.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Y. D. V. D. Arts and Commerce Teosa, Dist. Amravati is affiliated to Sant Gadge Baba Amravati University, Amravati. As per the prescribed curriculum by the university the college prepares its plan of activities. In the departmental meetings of each subject departmental annual plan is discussed and workload is prepared. The college prepares its Academic Calendar following university terms and vacations. The students are given practical knowledge of the subject by organizing interactive activities like group discussion, power point presentation, interviews, seminars, quizzes. Students are given home assignment and projects based on syllabus. Along with academic and industrial visits, unit tests and common tests slow learners and advanced learners are identified and special remedial and counseling classes are arranged for them. Advanced learners are given additional notes, reference books, questions papers etc to improve their academic performance. Teachers and students follow ICT based teaching and learning process. Internet facility is provided to the teachers and the students. Guest lectures of eminent persons and syllabus based workshops are organized. Certificate courses are conducted for interested students.. Review of the completion of the syllabus is taken by the principal in the meetings. Departments maintain upgraded record of students' attendance, internal evaluation and all the curricular, co-curricular and extra-curricular activities. Books of changed syllabus are added to the library. Extra classes are conducted for covering the syllabus. As per the university calendar theory and practical examinations are conducted. Teachers keep themselves upgraded by attending seminar, conference, workshop in their concerning subjects. Teachers and students use central library with unique ID password for assessing N-list journals. Movies and other audio-visual pictures based on syllabus are screened for the students. Students are motivated to participate in conducting surveys, academic visits, projects and report writings. Feedback is taken from the students for improving quality of curriculum implementation and delivery.

The college organizes Principal's Address for the newly admitted students for making them acquainted with the courses, available learning resources, evaluation system, and the academic initiatives taken for the better academic performance of the students.

Teaching-learning and Evaluation

College is rural oriented one and students come from the neighboring villages.

After admission, the college assesses the learning levels of advanced and slow learners on the basis of their performance in unit tests and university examination.

Advanced learners are encouraged to use e-resources, read research journals, refer study material provided by the subject teachers and are encouraged to participate in curricular and co-curricular activities. Special attention is given to the to slow learners in the form.

Essential facilities are available for differently abled students (Divyangjan). Suggestions given by the stakeholders are given priority and tried to implement for achieving quality education.

Student-centric learning methods are adopted and ICT enabled classrooms are regularly used for enhancing teaching- learning processes.

Aiming at making teaching- learning processes qualitative, unique and creative Power Point Presentation, use of charts, graphs, and audio visual aids are regularly used by the teachers and students. Students are encouraged to work on field projects, to do surveys, participate in academic visits and academic events.

College sets the learning outcomes for all programmes and communicated to the teachers and students and uploaded on the college website.

Students are encouragement to acquire higher education. The college has qualified and experienced teaching staff. They are Ph. D. holders and also Ph. D. supervisors.

The college strictly follows the academic calendar for conducting the Continuous Internal Evaluation (CIE) by carrying out regular class tests, seminars, common tests, interviews, viva-voce, home assignments etc. Toppers in the university examinations at our college level are identified and felicitated with cash prizes and certificates. Career counseling and Placement Cell looks after students' placement and prepare them for competitive examinations by organizing guests' lectures and workshops. Debates, eloquence, quiz, poster exhibition, dish decoration etc. competitions are organized to test students knowledge of the topics given for the event.

Examination Committee Students Grievance and Redressal Committee deal with students' examination related grievances. It is transparent, time-bound and efficient. IQAC reviews the academic performance of each department.

Research, Innovations and Extension

Though situated in the rural area and being an undergraduate institution with only one post graduate programme, research culture is existed in the college and flourished among and teachers and the students. Three research projects have been completed by the teachers. Out of 11 six teachers are recognized Ph.D.

guides and 4 PG teachers. Dr. Kusumendra Sontakke and Prof. C. G. Solanke have been awarded with D. Lit. by the University of Asia. Dr. P. D. Haramkar has been honored by Marathi Arthshashtra Parishad for his research contribution in editing the book Arthchintan. He is a member of Research Committee of Aahilyadevi Holkar University, Solapur. Teachers have published 98 research papers in the recognized journals and 29 books/chapters in various reputed publications.

The college has conducted a number of workshops, seminars on Intellectual Property Rights (IPR), Industry-Academia Innovations and on various important issues. Students enthusiastically participate in doing surveys, projects, students' seminars, writing pamphlets for Wall Magazine, quizzes, debate, eloquence, book, flower, Rangoli exhibitions, and dish decorations.

The college has a Research Committee that guides the teachers regarding the code of ethics, plagiarism and filling API forms. One Day National Conference on Contribution of Women in Indian Arts, Culture, History, Modern Science and Technology was organized on 8th March 2020 in collaboration with Adhar Publication.

The college has an active NSS unit through which extension activities in the neighborhood localities are organized for achieving holistic development of students, teachers and the society.

Our college library is one of the oldest and big libraries in the rural areas having a good number of books. E-library resources are very useful for teachers and students in pursuing their research studies.

Infrastructure and Learning Resources

The college is located in the heart of the town having environment friendly atmosphere. The campus area of the college is 11300 sq. m. and the built-up area is 11300. The college provides state of art infrastructure facilities in the campus in terms of classrooms, laboratories, sports, extra-curricular, and co-curricular activities. The institution has 10 classrooms and 06 laboratories. The entire campus of the college is covered with Wi-Fi enabled network. 03 classrooms and laboratories are ICT enabled. Library, office and IQAC have LAN facility also. The college has 01 seminar hall with ICT facility. The science, computer and language laboratories are equipped sophisticated and necessary equipments. Sports and NSS have their own departmental rooms. Well equipped Principal's Cabin with LCD TV for monitoring surveillance and spacious Administrative Office are some other good features.

The college has separate departmental rooms for various subjects. The college library is one of the biggest and well-resourced in the area has spacious reading rooms for the students and the staff. There is a separate Examination Room for carrying out exam-related work. It has a spacious and separate Girls Common Room with clean toilets and *Vending* Machine. It has Staff Room with separate and clean toilets for male and female staff. The teaching staff has their own laptops provided by the college through UGC fund. Office and Library is fully computerized. Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers are also available in the campus. It has excellent indoor and outdoor games and sports facilities As a result of the state-of-art infrastructural facilities and services the students received accolades at university, state, national level. The college has a big Indoor Stadium proficiently is being used for sports, cultural and social events. The Seminar Hall is well equipped with Wi-Fi and ICT Facilities. The college has developed a splendid Botanical Garden with various medicinal plants. Trees are Q. R. (Quick Response) Coded.

Student Support and Progression

The college has well set students support system for financial assistance, capability enhancement, students' progression, alumni engagement and for diverse students. Every year Best Reader Award is given to the students examining his or her attendance and reading performance at the library.

More than 80% of the students have been benefitted by the Scholarships and Freeships provided by the Government and Non-Government agencies. In the forms of free uniforms, individual financial help, free distribution of study materials have been provided by the college to the needy and financially weaker students. Vibrant and active Career Counseling and Placement Cell of the college organizes various workshops, guests lectures on Competitative Examination Preparation. In collaboration Police Station, Teosa Career Counseling and Placement Cell of the college has started Competitive Examinations Guidance Centre for the college and outsider aspirant students who are pursuing MPSC/UPSC/ State government and non-government jobs. Students' academic performance and their personal problems are monitored, governed and required help is provided through personal counseling, Students-Teacher-Guardian-Coordination Committee, Merit Mission, Women Empowerment and Grievance Cell and Welfare Committee. Anti-Ragging Committee looks after for not arising issues in this regard. NSS, ECA, Games and Sports Committee, Tours and Recreation Committee encourage students to participate in co-curricular, sports, cultural and extension activities. The college maintains its interaction with Alumni through active and vibrant Alumni Association (Maharashtra/453/19/Amravati-13/07/2019) even before and after its registration. The institution strives hard to facilitate students towards higher education and gainful employment. Promising students are provided representations in various college bodies like Students Council, Subject Study Circles, Language Associations

and NSS Unit as group leaders. Toppers in examinations are identified and assigned important academic responsibilities to perform. Talented students are felicitated with mementoes, certificates, and cash prizes for their outstanding performance in games and sports, cultural and university examinations every year during the Birth Anniversary Celebration of Dr. Panjabrao alias Bhausaheb Deshmukh. Health Check Up, Blood Test camps for students are conducted. . Stakeholders' feedbacks are considered most valuable and their suggestions are followed to implement for quality improvement in the college.

Governance, Leadership and Management

The foundation of the organizational structure of the college is based on the doctrine and philosophy of the visionary Dr. Panjabrao alias Bhausaheb Deshmukh, Founder of Shri Shivaji Education Society Amravati. The vision, mission and goals of the college are achieved through effective governance, systematic decentralization, participative management and well-defined, organized and value based activities. The Governing Body and CDC work in close association with the Principal to regulate the college functions for achieving quality development. Being the Head of the institution, the Principal, along with teaching, non-teaching staff and students body members implements the policy and decisions of the management. Participative management is adopted. The college **has 29** Annual Committees for effectively accomplishing curricular, co-curricular and extra-curricular activities. Important issues and plans are discussed in the Staff Counsel, IQAC, and other constituted committees' meetings. The teachers are encouraged by the Management and the Principal to do research, attend Refresher Course, Orientation Program, Workshops, and Seminars. The college has received help from the Governing Body for implementing NAAC recommendations. One of the NAAC recommendations has been implemented by completing roofing work by the Management. Some work of infrastructure repair is done by it. . Time to time, as per the requirements, the Management provides financial fund to the college. IQAC has played a pivotal role in creating harmonious, genuine and healthy environment. It has also played crucial role in improving quality of education in the college. The vibrant NSS unit carries out a number of extension activities of social causes. Head of the faculties and H.O.D.s have been given freedom to take decisions regarding purchase and activities to be organized on their own for the welfare of students, teachers and college. With necessary permission from the Principal, the CDC and IQAC the decisions are implemented. Feedback are obtained from the stakeholders and analyzed to implement their suggestions for improving the quality of education. Every year Academic Calendar is prepared and followed. Academic Audit is also done. The college has updated College Website that provides comprehensive information regarding the facilities and functioning of the college.

Institutional Values and Best Practices

The college has adopted many new and innovative practices in the college. They include- collection of stakeholders' feedback, its analyses and implantation, Teacher-Student-Guardian Committee's role of looking after the students financial, academic and health related issues, availability of college premises/facilities for social and national events, use of ICT, implementation of safety and security measures, development of serene and environmental friendly and clean atmosphere in the college. Internet and Wi-Fi facilities are provided for staff and the students. Students are motivated to participate in social and academic activities. Promising and topper students are identified and provided responsibilities in the college activities. The college has conducted social welfare activities is association with other intuitions like, Tahasil Karyalaya, Teosa, Police Station, Teosa, Grampanchayat, local library and local high-school and junior colleges. Blood donation, blood test and students physical health check-up camps are always organized. Through active NSS unit social and welfare activities have been arranged in the Special NSS camps and in general. High achievers the university

examinations, games and sports competition, cultural activities are felicitated with certificate, shields, mementoes and cash prizes. The college staff extended their services in the national work like elections and voter/social awareness programme. Girls admission ratio in the college very is high. For their safety and security there is a Girls Common Room, Vending Machine, **Woman Empowerment and Grievance Redressal Cell** and a number of gender equity programme are organized for them. Water Harvesting, **Compost Pit,** West Management, Botanical Garden, Tree Plantation, Plastic Free and Clean Campus these are the important eco friendly initiatives taken by the college. The Code of Conduct is set for the staff and the students. Academic and Administrative audits have been conducted to maintain transparency, quality and to achieve improvement in every aspect of the college.

The two best practices of the college are

1. Competitive examination and placement services
2. Philanthropic work for students and society

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Y. D. V. D. Arts and Commerce College , Teosa, Dist. Amravati
Address	Y. D. V. D. Arts and Commerce College,Teosa. Near Rural Hospital ,Teosa . Dist- Amravati 444903
City	Teosa
State	Maharashtra
Pin	444903
Website	www.ydvdcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	N. J. Meshram	07225-252031	9423108814	07225-252031	ydvdcollege@gmail.com
IQAC / CIQA coordinator	S. M. Gedam	07225-222031	9011836547	-	shyamgedam222@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	25-06-1971

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Y. D. V. D. Arts and Commerce College,Teosa. Near Rural Hospital ,Teosa . Dist- Amravati 444903	Rural	2.73	3956.73

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	Marathi	460	376
UG	BCom,Commerce	36	HSC	Marathi	360	194
UG	BSc,Science	36	HSC	English	360	79
PG	MA,Arts	24	B.A. B.COM	Marathi	160	59

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				4				10
Recruited	1	0	0	1	3	1	0	4	4	2	0	6
Yet to Recruit				0				0				4
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	4	1	0	5
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	2	1	0	7
M.Phil.	0	0	0	0	1	0	1	0	0	2
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	9	10	0	19
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	231	0	0	0	231
	Female	418	0	0	0	418
	Others	0	0	0	0	0
PG	Male	29	0	0	0	29
	Female	32	0	0	0	32
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	79	77	71	71
	Female	77	82	83	91
	Others	0	0	0	0
ST	Male	11	11	7	4
	Female	10	11	8	1
	Others	0	0	0	0
OBC	Male	41	139	155	196
	Female	132	148	108	310
	Others	0	0	0	0
General	Male	10	91	38	13
	Female	80	177	41	18
	Others	0	0	0	0
Others	Male	57	13	58	37
	Female	91	24	187	34
	Others	0	0	0	0
Total		588	773	756	775

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
210	210	210	210	210

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
710	555	775	756	775

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
675	326	427	588	541

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
168	88	222	153	177

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	12	12	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.50386	3.50144	1.38530	1.08414	1.00000

4.3

Number of Computers

Response: 38

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- YDVD Arts and Commerce College, Teosa is **affiliated** to SGBAU Amravati University, Amravati and follows the curricula prescribed by the University from time to time.
- IQAC conducts **meeting** accordingly and discusses all the modifications and changes made in the syllabi with the concern departments & teacher.

- The College implemented effective curriculum by maintaining well planned documented process. The IQAC & various departments prepare the **academic calendar** well before commencement of every academic year & accordingly entire activities of the college is performed & administered.
- The faculty members are well briefed on the academic activities of the college in the first meeting of the commencement of every academic year. The Head of the departments arranges departmental meetings to distribute and assign the **workload**. Considering the workload planning is held in the departmental meetings, & accordingly syllabus is disseminated for teaching.
- Faculty members prepare **teaching plan** for theory and practical at the beginning of every semester.
- Each teacher is provided with an **academic diary** containing timetable, workload, Semester teaching plan, actual teaching units, daily teaching plan, and **academic and administrative** committee responsibilities. The academic diary is monitored by the Principal of the college.
- The **timetable** committee prepares time-table & teachers conduct classes according to the timetable. IQAC, departmental heads and Principal of the college monitored review of the syllabus completed.
- For the effective implementation and delivery of curriculum, departments integrate classroom teaching with various **ICT tools, laboratory practical, field projects, students seminars, tutorials, question papers solving, research projects, field survey etc.**
- For the up gradation of subject-related knowledge, college organizes **seminars, conferences, and workshops**. This activity provides a platform to the faculty and the students to participate and interact with experts in various fields and enrich and update their subject knowledge.
- For the effective curriculum delivery teacher's use participative, problem solving and student-centric learning methods.
- Faculties effectively use PPTs, video lectures, charts, and online lectures for effective delivering of the subject knowledge. The college organizes guest lectures, seminars of eminent academicians for the effective curriculum delivery.
- College also provides special guidance to the **slow & advanced** for better efficacy along with mentoring system for academic-related issues.
- **Library provides INFLIBNET, e-journals, Database, Shodhganga, Book Bank facility etc**. The college also provides departmental library and **100 Mbps** internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning.
- IQAC periodically conducts the **Academic and Administrative Audit** for further improvement in the academic and administrative activities.

- At the end of every academic year, IQAC collects *feedback from students, Parents, Alumni, Administrative staff and confidential Reports*.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Internal evaluation is important to trace track the overall development of the students. The important measures taken to enhance academic standards and equity in higher education include innovation and improvements in curriculum, teaching–learning process, examination and evaluation system. Several initiatives have been taken by Sant Gadage Baba Amrawati University, Amrawati from time to time upgrade and enhance examination reform and develop the skilled minds and skilled hands. The university introduced the semester systems from the academic year 2017-18 for B.A., and B. Com. First year courses. In semester system, the assessment consists of End of Semester Examination (ESE) and Continuous Assessment (CA). The CA is a Continuous activity (Internal) conducted by concern college and ESE will be conducted by university.

The college has undertaken following reforms :-

1. Different committees have been formed to supervise and look after activities of the college. Each

    Committee is headed by a convener. e.g. (Examination committee -Part I ,Part II, Part III and Academic Sub Committee) each committee is assigned with the task of conducting the different examinations .

2. In addition to tests like class tests, pre-final exams.

    . The college has made it compulsory for students to attend seminar, workshops held in the college level.

4. Various academic programmes like Quiz tests, objective tests, essay writing and current affairs

    Competitions are organized in which students are assessed.

 5. This is followed by remedial and, parent teacher meeting and if required counseling by the teacher.

 6. Collaborative group work, field work, and student presentations have been made an

    Essential part of most courses. Project work is also increasingly a part of most courses.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 75

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 03

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	02	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.31

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	12	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Being an affiliated college, the college meticulously follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Following are the selected few areas which integrate cross-cutting issues into the curriculum.

Gender:

- Women Cell of the college focuses very heavily on *gender equality*. Throughout every academic year, it organizes various programmes which throw light on the gender equality.

- Apart from it, the *NSS Unit* of the college also organizes various programmes to aware the students about the need of the gender equality. NSS, through its various activities, makes the students aware about the various human values.
- The college organizes *various workshops, seminars, expert lectures on gender sensitivity*.

Environment & sustainability:

- College offers environment science as a compulsory subject at undergraduate level. The affiliating university has included it in its curriculum.
- It has been the tradition of the college to hold various *eco-friendly* programmes and through it the college tries to spread the message regarding to the environment.
- College promote environmental awareness through *tree plantation, water conservation, check dam construction, blood donation, village cleanliness, plastic-free drives etc.*
- The college observes *No Vehicle Day* and also takes efforts for a plastic free campus.
- The college has taken initiatives in *solid waste management*

- The college has installed *LED bulbs* to save the energy and minimize environmental pollution.

Human Values:

- Through the curriculum on *Gandhian thoughts & swami Vivekananda*, students were well acquainted with their human & spiritual values for betterment of their life.
- Students are encouraged to contribute in the development of the *society by the NSS.*
- College offers regular meditation programme to maintain the mental equilibrium of the students.

Professional Ethics:

- The college organizes various extension activities through NSS for the inculcation of the values like *national integrity, patriotism, equality, peace, brotherhood, etc*.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.57

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	3	0	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 17.89

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 127

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 56.66

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
710	555	717	756	775

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1240	1240	1240	1240	1240

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100.36

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
679	326	427	595	541

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Due to pandemic situation the college couldn't organize the offline guidance. Online work is very hard to improve students performance.

Strategies adopted for slow learners

· Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge and helps them catch up into their peers

· Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding

· Provision of simple and standard lecture notes/course materials

Strategies for the advanced learners

· Special Coaching classes for the first 5 class toppers of every class after the result of every examination are conducted by university.

· Talented students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions.

· The academic achievements of the students are extremely motivated and highly praised by the College by celebrating Graduation Day every year.

File Description	Document
Upload any additional information	[View Document]()
Past link for additional Information	[View Document]()

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 64.55

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Basically, the faculties take efforts to make the subject / topic interesting and simple as well as to make the learning process student-centric. The faculty employs theoretical lecture method, practicals, field work, project work, class-room seminars, computer-assisted learning (CAL) and other ways wherever and whenever necessary for teaching-learning and evaluation of the students.

The college undertakes many student-centric methods for enhancing learning experiences. One such method is Mentoring System for Students. The faculties explain points by giving introduction and salient features of the topic. This method is predominantly practiced for B A and B Com courses. For participative learning, the interactive method i.e. questions and answers between the teachers and the taught are used to clear their doubts. Students undergo various problems of stress. Considering the student teacher ratio in classrooms, it is impossible at   times to give personal attention to students in class. One solution therefore is a Mentor who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision-making for overall programmed. Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students. Prospects of turning out as a well adjusted citizen and a responsible human being also increases through this process. This practice requires well committed teaching staff who have the desire to help students beyond teaching hours and infrastructure to do so in terms of classrooms and a conducive atmosphere.

Another such method is Teacher-Students System.

1. To enable the high achievers to reach excellence and the slow learners

to reach the minimum qualifying level.

2.Need Addressed & the Context: An average Indian classroom has students of mixed quality. The

high achievers are often left without challenges to employ their full potential. The low achievers do

not have even the minimum skills to cope with the demands of the course of study. From this

context arises the need to level proficiencies and offer appropriate help for holistic development.

3. Each teacher identifies high and low achievers. Each teacher takes

low learners of his or her subject   under sustained supervision and care to assist them to

improve their performance. Advanced learners are helped by providing extra handouts/ reading

materials and are encouraged to consult reference materials and websites. The college Career and

Guidance Cell and faculty help students in their plans for future development and progress.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready in the situation of lockdown in pandemic. situation. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. Notwithstanding the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued during the online classes quite remarkably and successfully. Academiconline counseling is available for all students. In the online Classes, the teachers meet groups of students to help them in resolving their curricular and other academic needs.- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. Students of all Department Academic Societies are mentored by their teachers to organize, interact and lead the Society. Similarly Extension Activities like NSS, Community Outreach Programs, Extra-Curricular Activities could not be arrange because of lockdown.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 64.55

2.3.3.1 Number of mentors

Response: 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 74.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 28.24

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	05	04	04	02

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document]
Any additional information	[View Document]

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 18

2.4.3.1 **Total experience of full-time teachers**

Response: 198

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document]
Any additional information	[View Document]

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal evaluation is important to trace the overall development of the students. Duly recognizing this college has developed an internal assessment system as per the SGBA., Amrawati University guidelines for semester pattern. The programmed of schedule of test is displayed on the notice board for the information of students well in advance. The college administration has given free hand to teachers regarding the internal assessment of students. The teacher has the liberty to assess the students on his attendance in the classes along with the test, assignment etc and prepare the mark list accordingly. The method of internal assessment has helped the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has increased. In all the examinations arranged by the College (Class-Tests) results are duly intimated to the examinees within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the Honors students. The schedule of Class-Tests continues till the end of the session in the next February or March.. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers again as

home assignments incorporating the modification and changes made by the examiners in the test-scripts. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. The seminar presentation improves the communication skills among the student which is very essential to face the interviews. In this way mechanism of internal Assessment in transparent and robust in term of frequent variety.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The College, a constituent College of Sant Gadage Baba University, Amravati, is obliged to implement all directives of the University regarding continuous internal evaluation. These include the system of Internal Evaluation of Papers on Skill Enhancement Course, Ability Enhancement Compulsory Course and Internal Assessment in all Disciplines for all Papers. During the Lockdown following Covid-19 Pandemic, Online Assignments were taken from the students. It is worth reporting that despite the several problems that some of the students faced with regard to WiFi or internet connection or not having Laptops. The College adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The schedule for Class Tests/Assignments is notified to the students in advance and uploaded on the what's up group the respective department. The schedules announced are strictly adhered to. The Principal through the Academic Standards Committee of the College monitors the effective implementation of the schedule. College has a Monitoring Committee means examination committee that verifies the internal assessment data of the students. Discrepancies or grievances of the students, if any, are assessed and resolved by departments before submission to the College Monitoring Committee, which is an interface between the College and the University. Lockdown, not with standing. Internal Assessment Data was uploaded on the University Portal and displayed on College Website with complete regularity and efficiency. It was kept open for Student Grievances and Redressal. This made it possible for the students, who used to sign the Internal Assessment Data in normal times, to verify it online. Internal Assessment Data was sent to the University as it would have in normal times subsequent to the approval of the College Monitoring Committee.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

· Hard Copy of syllabi and Learning Outcomes are available on the college website for ready reference to the teachers and students

· The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting

· The students are also made aware of the same through Tutorial meetings

  The college is affiliated to S.G.B.A.University and follows the Programmes that the University has designed. Each Programme has specific objectives and the over-all design of the course ensures a certain set of skills and competence that the students graduating from the institution should gain at the end of the program.The Programmes are designed in such a manner that the students learn the importance on co-operative living and the feeling of togetherness. The course outcomes are prefaced to each syllabus and shared with students and faculty. All the courses/programs offered by the institution emphasize on academic quality. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment/entrepreneurship and preparedness for competitive examinations.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. Even we take feedback from all the stakeholders in this respect and try to take necessary steps accordingly.The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts two written examination for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. The cumulative record

about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card. Preparation of teaching plan and maintenance of the work dairy also helps the teacher and the student to focus on the predefined activities to achieve the outcome. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject.. If the student is from a socially or economically deprived class, they are given scholarships as per the government. Regular seminars, debates, pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Extension activities such as awareness rallies, cleanliness campaigns, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of the ethics in students. As a result of this continuous and constant mentoring from qualified and enthusiastic faculty members, the institution was able to make money student to score distinctions, medals and give honors. Many of our students have particularly in inner collegiate fests, sports meets of the state and national level and have brought accolades to the institution. The extracurricular activities such as NSS has made our students achieve many awards and grades which are highly exemplary of the attainment of outcomes as mentioned in the outcomes. The College takes care of the attainment of above mentioned programs and follows following methods of measuring attainments: 1.Academic Calendar, 2) Academic Diary, 3) Semester-wise Reports, 4) Result Analysis,5) Feedback from Stakeholders, 6) Placement of the Students The result analysis of last five years of above mentioned programs show that the strength of the students as well as passing percentage of the students

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 62.91

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
147	87	74	76	80

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
168	88	222	153	177

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Paste link for the annual report	<u>View Document</u>	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.22

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>
Upload any additional information	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 54.55

3.1.2.1 **Number of teachers recognized as research guides**

Response: 06

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The various activities are conducted to develop research culture and scientific temper among the students as follows:-

- Institute has research committee which motivated faculty members and students to undertake research projects.
- Students are encouraged by faculty to participate in academic and co -curricular events. So most of the students of various departments participated in intercollegiate, state level seminar and poster competitions conducted by other institutions. They brought laurels from these competitions.
- Workshops, Seminars, Industrial Visits, Study Tours are organized to impart practical knowledge of subjects to the students.
- Eminent personalities who have significantly contributed in subject and research activities are invited for guest lectures.
- Essay Writing, Seminar presentation, Group Discussion, Poster, Poem, Debit and Model competitions are organized by several departments which provided a platform for the students to show their ideas and innovations.
- The Institute provided academic and infrastructural facilities in terms of finance, laboratory resources, library resources and internet access.

Efforts to incubate innovative ideas among the students are listed below:-

Preparing Spices– Under the guidance of faculty members, students of the Department of Home-Economics prepared a variety of spices and distributed it among staff and students at reasonable prices. Students are permitted to sell these items in open market. This activity provided an opportunity for students to germinate their innovative ideas.

Making and Distribution of Paper Bags– Students got training of making paper bags. The students of Department of Home-Economics made such paper bags and distributed to shopkeepers.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0.67

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 04

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 06

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 5.8

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
9	16	19	12	9

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.96

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	03	09	06

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute organized a number of extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development. The students of our institute actively participated in social service activities leading to their overall developments. The institute effectively runs National Service Scheme(NSS). Through these units, the institute undertook various extension activities in the neighborhood community.

National Service Scheme of college is a group of Two hundred Volunteers. It organized various extension activities during the academic year. It also organized a residential seven days special camp in nearby adopted village. During the academic years, 2015-16 to 2016-17 the special camp was held at village Shendola. During the year 2016-17, 2017-18 Bhambora and 2018-19, 2019-20 NSS special camp was held at Shendurjana Bazar village. Social awareness rally was arranged at morning every day during camp by the NSS students. Several extension activities were carried out by NSS students addressing social issues which included Cultural programs, Swachha Bharat Abhiyan, Tree plantation, Water Conservation through construction of Bandhara, Road Construction, Shramdan, Social Interaction, Group Discussion, Eradication of Superstition, Environmental Awareness, Women Empowerment, Equality and National Integrity, Cashless Economy, Cleanliness Drive, Disaster Management, Aids Awareness, Blood Donation Camp, Health Check-Up Camp, Veterinary Guidance, Farmers Meet, Awareness about Farmer's suicide etc. The NSS students interacted with the villagers regarding social issues. They conducted surveys to collect information of their basic amenities.

Apart from NSS, all the departments of the institute are conscious about its responsibilities for shaping students into responsible citizens of the country. The departments organized various programs i.e. Environmental Awareness, Personal Health and Hygiene, Diet Awareness, Road Safety, Tree Plantation, Musical Programmes for community, Yogasan Camps, Cleanliness Drive, Plastic Free Campus, No Vehicle day, Yoga Day, Women's Day, organizing visit to Anganwadi, Voters awareness, Blood Group Detection, Health Check-up camps, Blood Donation Camps, Dental Checkup Camp, etc.

All the above mentioned activities have positive impact on the students and it developed student-community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]()
e-copy of the award letters	[View Document]()
Any additional information	[View Document]()

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 54

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
08	09	16	15	06

File Description	Document
Reports of the event organized	
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	
Any additional information	

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 53.56

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
160	530	520	430	200

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Govt or NGO etc	
Any additional information	

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 1

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

19-09-2022 01:01:37

File Description	Document
e-copies of related Document	
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	
Any additional information	

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 9

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	08	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	
Any additional information	

19-09-2022 01:01:37

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Y. D. V. D. Arts, Commerce College, Teosa is established in 1971 with a multi-faculty institution with Arts and Commerce faculties with regular B.A., B.Com. and **B.Sc.** under-graduate programs started in 2009-2010. The college also runs 1 Post-graduate program in Economics in the session 2008-2009. In the faculty of science, B.Sc. has subjects Botany, Chemistry, Zoology, Physics, Mathematics and Computer Science. The college has adequate physical and academic required as per UGC guidelines to run the different programs. The campus area of the college is 11300 sq. m. (Approx 2.7923 Acres) and the built-up area is 3956.73 sq. m.

To cater to the needs of increasing student strength, the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms, laboratories and for sports, extra and co-curricular activities. Besides, it the college has spacious playground for sports activities. For that purpose, the efforts are taken to meet with the student requirements and the infrastructure is upgraded keeping in mind for the same by the institution.

? The institution has 10 classrooms and 06 laboratories, with all the facilities including Wi-Fi to provide effective learning facilities to the students.

? 03 classrooms and laboratories are ICT enabled. Rest of them has the LAN facility.

? The college has 02 seminar halls with ICT facility

? Sports and National Service Scheme have their own departmental rooms.

? Well Principal's Cabin and spacious Administrative Office are some other features.

? The college library is well furnished, equipped and automated with rich collection.

? A Common Room with urinal facility for the girls, and the Teaching Staff Room with urinal facility for staff members is available.

? Administrative Office and Library is fully computerized and well-furnished.

? Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers also exist in the campus.

? A well maintained mini Botanical Garden

? A Well with water storage and percolation under rain water harvesting scheme.

East Wing:

§ Administrative Office

§ Principal Office

§ Students and Staff Vehicles Parking

§ Power Generator

West Wing:

§ Playground

Central Wing:

§ Basket Ball Arena

§ Kabaddi Ground

South Wing:

§ Central Library

§ Guest Room

§ ICT Room

§ Seminar Hall

§ Class Rooms

§ Department of Home Economics

§ Department of Physical Education and Recreation

§ Statue Temple of Late Yadavaraoji alias Annaji Deshmukh

§ Botanical Garden

§ IQAC

§ Learning Centre

§ Indoor Stadium

§ Students Gymkhana

§ Soak Pits

§ Vermi-Composting

§ YCMOU, Nashik's Study Centre

§ Department of English

§ Department of Marathi

§ Department of Music

§ Department of History

§ Department of Political Science

§ Department of Computer Science

§ Girls Common Room

§ Women Hostel

North Wing:

§ Office

§ Examination Room

§ Record Room

§ Staff Room

§ Staff Lavatory

§ Classroom No. 1 to 7

§ Department of Chemistry

§ Department of Zoology

§ Department of Botany

§ Store Room

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

To encourage personality development, team spirit and leadership qualities among students, the college encourages students to participate in various sports and games at different levels (University to International). The institution has adequate facilities for sports, games (indoor and outdoor), gymnasium, yoga centre and cultural activities. The institution has developed infrastructural and instrumental facilities for extra-curricular activities.

The sports facilities available in the college campus:

Indoor Games Facilities for-

i)   Table Tennis

ii)   Chess

iii)   Carom

iv)   Yoga

Outdoor Games Facilities for-

i)   Basket Ball

ii)   Cricket

iii)   Kabaddi

iv)   Volleyball

v)   Badminton, etc.

Gymnasium:

The college provides a gym facility for the students. Advanced equipments are purchased in the gym. Many of the students of the college are benefitted by the gym facility.

Yoga Centre:

As a part of Indian heritage, the spiritual, peaceful and healthy life comes by the Yoga. The college observed the 'International Yoga Day' on 21st June every year in the campus for the students. It is conducted by the Department of Physical Education and Recreation in the natural atmosphere of the campus.

? As a result of these efforts, the students received accolades at university, state, national and international level.

? 17 University colour-coat holders in Sports are a clear indicator of the efforts taken by the Physical Education Department and the Institute.

Cultural Activities:

The institute has equal devotion towards **cultural activities**. Cultural Committee of the college organizes different programmes throughout the year. The committee maintains the records of all the cultural activities.

? Students participated in competitions at University, State, and National level and won many honors for the institutions.

? 17 Students received University Colour-Coats for Cultural Achievements and were the part of University team at State and National level.

? Dance, Drama, Song Competitions are the part of the annual social gathering in the month of December in Dr. Panjabrao alias Bhausaheb Deshmukh Jayanti Utsav. Rangoli, Essay, Dish Decoration, Flower decoration, Debate etc. competitions are arranged at regular intervals throughout the year.

? The college has a Multi-Purpose Hall for cultural programmes and an open stage is also made available for a bigger activity. The hall is well-furnished and has a Projector and a good sound system.

? The institute also takes support of the external experts for the preparations of cultural events like dance and drama and provides financial support for entrance fees for competitions at local and higher level.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 27.27

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 135.32

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.54	1.23	3.45	2.46	1.04

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

? The library has over 19499 books for the use of students and staff.

? The library is fully automated. It uses e-Granthalaya 3.0 Software to keep track of the access to the books, issue, and updating of stock.

? N-LIST (INFLIBNET) gives access to 3,00,000 + e-books and over 6000+ e-journals for the users of the Library.

? The computers in the library are linked with internet and loaded with online free e-resources.

? The library provides OPAC/WebOPAC service to its users.

? The library organizes various activities for students like User Education, Rozgar Sandarbha, Book Exhibition, Book Review Competition, conducts tests for Competitive Examinations, etc.

Name of the ILMS software- e-Granthalaya

Nature of Automation – Fully Automated with using Barcode System

Version- 3.0

Year of Automation: 2017

Reprographic Machine: 01

Internet Bandwidth Facility: Available

OPAC System: Available

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.57

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.54	0.15	1.06	0.10	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 9.29

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 67

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources to greater heights. To achieve this, the institution regularly updates its IT facilities to serve the students with best facilities.

The highlights of IT infrastructure are as under –

? Out of 10 classrooms, 02 Classrooms have been equipped with LCD projectors and one Projector is available in the Central Library. 02 LED Televisions are available in College, one in the IQAC office for NAAC work and presentation and another one is in the office of Principal for surveillance.

? The college has 37 computers in working condition. Out of these 05 computers are in the Computer Science Lab that are available for students and teachers for their academic and co-curricular activities.

? The Computer Lab is equipped with 02 servers. An yearly maintenance Contract has been done with a private firm, dotcom InfoTech, Amravati and Krishna Computers, Teosa.

? There is a special smart classroom equipped with LCD and internet for Arts Faculty.

? Library Department is well equipped with 04 computers installed. Out of these 01 is server in cabins of the Head, 01 for circulation and 02 Computers for internet access with printers and scanners.

? The Principal's Office and the main office are fully computerized. The main office has 10 computers, one server and about 03 printers.

? The institution has internet connectivity from BSNL with 100 MBPS speed. Optical Fiber Cable (OFC) connection of Bharat Fiber is also used. The advantage of OFC is that there is negligible speed drop which increases the performance.

? All the computers in departments are connected with LAN facility. Wi-Fi facility is available at strategic places within the campus. Installation of a new Wi-Fi will be available for use very soon.

? The entire campus is monitored by CCTV system. The CCTV installed at strategic places helps monitor the campus activity. There is one Television in Principal's office which constantly records the activity.

? The Library is fully automated and is monitored by CCTV system and has software like e-Granthalaya 3.0 to avail the books to the students at fingertips. Three separate computers are kept in the library reading room to make students access the e-books easily.

Office related Software is used for the convenience of Admission Process. Office Data is computerized and it has a complete record of the entire admission process. Financial Records are kept in proper order with the help of the software installed.

Presently the admission process and Financial Records are kept manually   due to insufficient Non Teaching Staff.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 18.68

File Description	Document
Upload any additional information	[View Document]
Student – computer ratio	[View Document]

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document]
Details of available bandwidth of internet connection in the Institution	[View Document]

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 33.47

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.73	0.60	0.39	0.27	0.68

File Description	Document
Upload any additional information	[View Document]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document]
Audited statements of accounts	[View Document]

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. IQAC manages comprehensive procedures of quality enhancement and sustenance. Setup of committees like College Development Committee, IQAC, UGC Planning Committee, Purchase Committee, Library Advisory Committee, Sports Committee etc. work in various fields of college and help IQAC to effectively tap and check available academic and support facilities. These committees provide continuous feedback to IQAC in order to enable it to take required measures. While carrying out overall assessment of all departments special attention is paid to the needs of up-gradation and updation of the facilities.

The aim of the comprehensive procedures is

? To achieve optimum utilization of facilities and services for the benefit of stakeholders.

? To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.

? To prevent misuse and misconduct of resources and services.

? To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.

? To set standardized maintenance and utilization procedures for resources.

? To reduce probabilities of accidents at workplace for ensuring safety.

The authority ensures that enough funds are allocated and then utilized for the maintenance. The following measures are taken by the institute:

? Proper up-keeping and maintenance of the building and surroundings is regularly done.

? Keeping and maintenance of the furniture of the college and laboratories is done by hiring the skilled persons on job work basis.

? For the IT infrastructure of the institution, yearly contract has been done with a private firm dotCom Infotech, Amravati.

? The employee of the firm regularly takes care of all the computing facilities including office and

laboratories.

? For the cleaning of classrooms, duties are allotted to non-teaching staff (i.e. Peons and daily-wage workers).

The college campus and the washrooms are maintained through the sweeper (Class IV employee).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.**Soft skills**
    2.**Language and communication skills**
    3.**Life skills (Yoga, physical fitness, health and hygiene**)
    4.**ICT/computing skills**

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 21.8

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
120	180	120	178	160

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> 1. **Implementation of guidelines of statutory/regulatory bodies**
> 2. **Organisation wide awareness and undertakings on policies with zero tolerance**
> 3. **Mechanisms for submission of online/offline students' grievances**
> 4. **Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document]
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.49

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	06	11	07

File Description	Document
Upload any additional information	[View Document]
Self attested list of students placed	[View Document]
Details of student placement during the last five years (Data Template)	[View Document]

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 10.71

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 18

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.*)) **year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college constitutes Student Council As per section 40 (2) b of the Maharashtra University act 1994. As per the norms all class representatives are selected according to their percentage in the previous examinations. The Council has 16 Members.

Principal is the president of this council. One student from each class is selected as class representative over the council. Similarly, one girl or boy representative from games and sports, one from NSS and one from ECA are one sports representative one boy or girl N.S.S Representative one cultural representative. Two girls students are nominated by the principal.

The student members of the both this council the secretary shall elect from amongst themselves. The secretary if their respective council from the academic session 2017-18 now the article 213 of the constitution of India. The governor of Maharashtra is hereby pleased to promulgate the following ordinance namely.

The ordinance may be called the Maharashtra public universities (Amendment) ordinance 2017.

And the college constituted 'the student council' therefore the council was formed in 8 Jan 2018 in our college.

And Ku. Pratiksha Sureshrao Bhakre (B.A. III) Bonafide student of this college has been duly elected as the secretary of student council formed under section 40 (2) (b)at the election held on 18-01-2018 information in respect of her age, sex, residential address, educational background and extracurricular activities. From the academic session 2017-18 student council was constituted as per the Maharashtra Public act 2017. Every year after commencement of the academic session principle of the college constitutes students council by nominating representatives as per the guidelines prescribed by the university after 2014-15 the university act was in the suspension and supposed to be replaced by public university act.

Therefore the council was not formed in 2015-16.

Every year Sant Gadge Baba Amravati University (SGBAU) direction notice to the affiliated college for constitute student council in the session 2019-20 has not issued any direction hence student council not constitute even on CDC representative of students is not included.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	08	06	05

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college maintains its communication with the students even after they have left the college for higher education through active and lively Alumni Association. It has been registered consisting former students and teachers. The association is open to accept donations and support from Alumni for the welfare of students and the institution. Shri Shivaji Education Society, Amravati's Y. D. V. D. ARTS, COMMERCE AND SCIENCE COLLEGE, TEOSA DIST. AMRAVATI ALUMINI ASSOCIATION Register No: Maharashtra/453/19, Amravati Date: 13/07/2019

Objectives

1] Help and guide college students in their academic pursuits

2] Provide educational materials to college students

3] Establish Vocational Training Center and provide guidance. Start government projects, schemes and computer training center for students and make them known to these facilities.

4] Organize debates and seminars for increasing students' knowledge and for overall students' development

5] Implement special drive over awareness on feticide, prohibition of intoxicants, and eradication of superstition and dowry system. Arrange talks of experts over these issues.

6] Extend help in the form of books, study material, cloths and scholarships to the poor and clever students to improve their educational standard.

7] Cultivate the principles of national unity and integrity among students through observing death and birth anniversaries of great persons and national festivals.

8] Organize tree plantation, water and soil conservation programmes and convince students about its importance

9] Start yoga classes, Vipassana camp, rehabilitation center, center for people suffering from   Leprosy, Old Age Home.

10] Organize Blood Donation Camps

11] Conduct Primary Health Center, Child Care Center, and Awareness Camp on Nutrition for rural people and students

12] Start dance and music classes, and competitions for exploring hidden talent in students

13] Organize Students-Alumni Meet

The College regularly conducts meetings of the Alumni Association. The college invites the alumni members for the meeting and takes their feedback on teaching, learning, curriculum, administration and infrastructural development issues. These feedbacks seem very helpful for the quality enhancement of the institution. We appreciate alumni's faithful response.

The alumni proposed very affirmative recommendations and suggestions for the betterment of the students and to the development of the college.

The college did appeal to alumni association for their contribution to the development of the institution. A thing to mention is that they are a kind asset to the college because their experience is valuable for the students of the next generation. The alumni realized the role of the institution in their lives so they indebted to the institution. Hence, they started the tradition to provide support and contribution according to the students need. Alumni also contributed and supported for the successful organization of various events such as Blood Donation Camp, Health-Check- up-Camp, NSS Seven Days, Residential Camp, College Annual Gathering, tree plantation etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our institute is run by Shri Shivaji Education Society, Amravati. Our emphasis in the process of Governance is to ensure the transparency, democracy and inclusiveness. We have taken due care to give Representation to all the sections of the society in the Governing Body and the College Development Council, Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016.

The Governing Body is always taking efforts for providing qu.ality education to all the sections of the society to empower them. Educationists, Researchers, Social Activists, Industrialists, Principal, Teachers,Non- teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years. Teachers play a vital and integral part of the IQAC which is another important decision-making body of the institution. Students, non-teaching staff and experts from the society also get representation in the IQAC. The Governing Body makes the key policy decisions and considers important proposals for the development of the institution. The College Development Council makes decisions regarding the important issues by resolving it in time bound period. In the admission process, we follow the reservation policy very strictly as per the University and the State Government rule. The Principal looks after routine administration having full autonomy despite of being responsible to the Governing Body and the College Development Council. He works in close coordination with the IQAC to ensure quality in the overall functioning of the college.We have a College Council which consists of all the regular full-time teachers. We have college council as per Maharashtra Act 1994 . As per the Univesity Act Regular Meeting organized by the secreatory and by the college council. The Principal is the exofficioPresident of the council and a secretary is elected from the faculty members. This is a platform forthe faculty members to express their opinions on various issues regarding the functioning of the institution.They also give various important suggestions which are taken up for discussion in the governing body andCollege Development Council.

There are 39 committees consisting of the teaching, non-teaching staff and students for smooth functioning of the college.

With respect to vision and mission, the institute has a perspective plans which include:

Vision

To Achieve Quality and Excellence in Education to Fulfill the Rightful Aspirations of Our students and to equip them with skills to deal with the Challenges of Life in the Global Perspective

Mission

'Tamaso Ma Jyotirgamaya' LEAD ME FROM DARKNESS TO LIGHT" This is a prayer taken from

Rigweda, which is a noble and exalted mission of Shri Shivaji Education Society Amravati. To disseminate Knowledge and Wisdom among Students by providing them a Healthy Academic Atmosphere to bring about their Extensive Development.

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council.

Following mechanism is followed for the decentralized and participative administration.

Executive committee of the Parent Institution:

Executive committee of the parent institution is elected from the life members of the parent institution nShri Shivaji Education Society, Amravati for five years e.g. President, Three Vice-President, Treasurer, four Executive council members, Co-opted four members, secretary is full time employee and the member of executive council. One member from each category Principal, teachers and non-teaching staff are nominated as co-opted members.

College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by **CDC**. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

The Principal: The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the **Executive committee** and the **CDC**.

The Internal Quality Assurance Cell: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A representative of the management, faculty members, non-teaching staff member, Social activist, Alumni and student are the members of IQAC works

for quality parameters in various academic and administrative activities of the College.

Head of the faculty and Head of the Departments: HOF from Arts, Commerce and HOD look after the regular administration, teaching and research, issues of the students and staffs of the department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic planning involves 1) formulating goals, objectives, and action steps, and 2) monitoring implementation, tracking progress, and revising the plan. During the initial planning process, conducting comprehensive institutional research is crucial to determine appropriate goals and objectives. The formulation of perspective plan will be based on a comprehensive review of different programmes keeping in mind their viability. Timely Academic Administrative audit will also be held to ensure effective deployment of strategy.

The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important planks of the Strategic Plan. The mobilization of financial resources, as one knows is of crucial significance for the growth of an institution. The following strategies are adopted by the institution to monitor and evaluate policies:

The feedback system (Regular feedback from Stake holders, Alumni Members, Staff and

1) Regular meetings of the Councils (Governing Council, Managing Council and IQAC)

2) Regular visits of the Principal and the Vice principal to the departments and interaction

3) Periodical Academic Audit Team visits to the departments (Twice in a Semester).

4) Students)   Annual Evaluation and Presentation by each Department and Programme Committee

5) Heads of the departments monitor the system of each department regularly with heads of the departments Coordinators regarding their activities.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Governing Body as per the Constitution of the college has 14 members in all: 5 are from the Christian churches and missions and 5 from an eminent educational background. The Office Bearers are President, Vice-President and Secretary. The Principal is an ex-officio member, while there are 2 Teacher Representatives and 1 Non-Teaching Staff Representative. With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. The decentralization system is implemented in the institution. The major decisions are taken by CDC which is constituted as per the Maharashtra Public University Act 1916. Stakeholders are also the members of this committee. Decisions taken in the CDC are implemented by principal as he is acting as a secretary of it. All decisions are carried out for the smooth functioning of the college activities such as construction, purchasing, students' admission, and curricular, co-curricular and extra-curricular activities. The institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic. College has 39 committees of teaching and non teaching staff including students also. Every coordinator of the committee arranges the meetings and resolutions of the meetings informed to all staff members and accordingly staff members work. Every committee constituted at college level and department level has the faculty member as an In-charge with two or more faculty members as committee members. These committees at department level assist the Department Academic in the discharge of their duties and smooth functioning of the department. Every committee has well defined roles and responsibilities at both levels. Each activity conducted by the committee is as per the standard operating procedures laid down by the management. The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal who is the Joint Secretary shares this work and all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. The principal has team of Departmental Heads, the IQAC Coordinator, the Teachers' Council Secretary and the Head Clerk to assist in the discharge of this work. There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information. If the staff member is dissatisfied with the result of approach as mentioned above or if the grievance directly concerns the HOD of the department , the staff member may directly approach the Principal for the redressal of his/her grievance.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Motivation through counselling is also available for staff member to create a healty working enviroment . Employee welfare includes **monitoring of working conditions, creation of industrial harmony through infrastructure for health, industrial relations and insurance against disease**, accident and unemployment for the workers and their families. High levels of well-being will lead to **increased productivity**, lower instances of absence, retention of talented employees and attraction of new ones, happier customers, and a generally more engaged workforce. Good news for employees, managers and organizations.

The institution gives importance and has effective welfare measures. The Institution recognizes all its employees as the most valuable resource and provides a caring and supportive working environment to all staff which enables them to develop and optimize their full potential. However, members of staff are expected to contribute and participate effectively in achieving college mission and vision. This policy highlights on the benefits provided to the staff. A member of the staff on casual leave is not treated as absent from duty and his pay is not interrupted. The maximum numbers of casual leaves in a calendar year are 12 for staff in probation and 15 for all staff who completed one year of experience. Casual leave cannot

be combined with any other kind of leave. Medical Leave & Maternity leave for eligible staff members. All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year. All the staff members are treated on par with each other in obtaining benefits from the institution. Internet and free Wi-Fi facilities are also available in campus for staff.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.67

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	01	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	01	0	0

File Description	Document
Upload any additional information	<u>View Document</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	<u>View Document</u>
Reports of Academic Staff College or similar centers	<u>View Document</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<u>View Document</u>

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 52.73

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
15	03	02	04	05

File Description	Document
Upload any additional information	<u>View Document</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View Document</u>
IQAC report summary	<u>View Document</u>
Details of teachers attending professional development programmes during the last five years	<u>View Document</u>

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has performance based appraisal system for the assessment of teaching and non- teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities. The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her

implementation of innovative methodologies in classroom lectures, seminars, tutorials , question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council and development committee. Financial support to the faculty is rendered with the motive to enhance or upgrade their knowledge through their participation in conferences, workshops, publications in   journals, book publication, research guide, awards, honors, D.lit etc. The above set performance appraisal report is filled by employee in a given prescribed pro forma which includes all the above set related to points and sub points. A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

 Performance Based Appraisal System (PBAS), in this scheme, the performance s are classified into three categories

1) Teaching, Learning and Evaluation related activities

2) Co-Curricular, Extension and Professional Development related activities

3) Research Publications and Academic Contributions are assigned to particular categories.

These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the pro forma . Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with senior Professors fix certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to next higher position. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaire collect information about the teacher and different aspects pertaining to the teaching process.

The non-teaching staff are periodically trained and also encouraged to pursue their higher studies.

The feedback had helped take the following decisions.

- Teaching and non teaching staff attended workshops and various conferences and training programme for faculty Deputation of staff to various orientation programs relating government policies and rules concerning HR management and Education.
- Take fine decision on how to Develop the healthy relationship between student and teachers.
- Principal and Institutional Leaders can take action against sensitive teaching and non teaching faculty(person)

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. 2 Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing body. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant.

1. V. S. Jadhav and associates (CA) is oppinted by the govering body shri Shivaji Education Society for internal audit . The external audit is carried out by a government auditour oppinted by department of Higher Education ,Reagional Office Amravati . The External audit has Been completed by the sesson 2019-20 from the inspection of the collage but statutory audit yet to be completed from session 2009-10 The college has a mechanism for both internal and external audit. Competent auditor is appointed by the Governing Body for internal audit. The external / statutory audit is carried out by a Government auditor appointed by the Department of Higher Education of Amravati. The statutory audit has been completed up to the session 2019-20 from the inception of the college.

After completion of external audit internal auditor appointed by the parent society. They verified it and if any objection raised by them, it is informed to the principal and parent society. Final audit made by the AG (auditor general of India) which is committed up to 13 July 2019.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

1. **Educational Fees:** Educational fees are charged as per the university and government norms from students for various grant-in-aid and self-finance courses.

2. **Salary Grant:** The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grant includes the salaries of Full Time approved teachers and non-teaching staff and temporary teachers who are appointed and approved by University on clock hour basis or granted posts.

3. **UGC Grants:** Our College is under 2F and 12B as per UGC Act and Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we received grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.

4. We received funds from Stakeholders, Non-Government Bodies, Individuals, other college run by the parent society and Philanthropists forAcademic and Infrastructural Development.

Our resource mobilization policy and procedures are as follows:

Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development. There is optimum use of the resources for effective teaching and learning purposes. The institution formed Purchase Committee, Building Construction Committee and UGC Committee for the proper utilization of the resources as per the directions of state government and UGC.

So these committees have been working in close coordination with the College Development Committee and the Internal Quality Assessment Cell which monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

The Purchase Committee considered low cost and good quality of the equipment and other raw materials.

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint director's office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions.

Heads of the Faculties and Heads of the Departments looked after the proper utilization of classrooms and

Laboratories as per work-load. The courses are run in two shifts i.e. morning and noon. The Library Advisory Committee took care that the resources in Central Library are utilized optimally. Botanical garden is maintained by Department of Botany. Campus cleanliness and its utilization are monitored by the Campus Cleanliness and Beautification Committee. College campus, auditorium and sport grounds are provided to all the stakeholders as per their demands.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Y. D. V. D. Arts, Commerce College, Teosa has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays significant role in ensuring quality of the functioning of administrative and academic units of the college. In order to make the students aware of the current challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper and research culture amongst the teachers and the students.

A number of Annual Committees are formed in accordance to the need of the academic necessity.Particularly the research committee helps the interested teachers in writing research project proposals and publishing the research works.

It provides the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish prolifically. Under the guidance of IQAC Intellectual Property Rights and National Conference was organized.

Research committee also helps teachers to prepare API forms for placement purpose.

IQAC organizes provides all kinds of formats and specimen copies for preparing NAAC Assessment and Accreditation process to the teaching and the non teaching staff. Practices IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of functioning of the college. Administrative Audit is conducted from time to time. IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal makes sure that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to sharpen their skills. The IQAC has developed Feedback Forms for the stakeholders.

Because of the strategies implemented by IQAC the following remarkable activities have been successfully implemented

MoUs were signed with eight different institution organizations. Workshop on SSS was conducted on 6th Feb 2019 by IQAC.

One Day Workshop on Intellectual Property Right was organized on 23rd April 2019 23-Apr-2019. Feedback forms from all stakeholders were collected, analyzed and used for improvements.

Every year the college Participated in NIRF. AAA conducted and follows up action taken 22-Mar-2019

Regular IQAC Meetings are conducted for achieving qualitative improvement in every aspect of college.

Feedback forms were collected by the stakeholders and analyzed 14-Feb

Institutional data submitted to NIRF uploaded on the institutional website on 8th February 2020.

Dr. S. M. Gedam worked as Taluka Co-coordinator, nominated by Joint Director Higher Education Amravati Division, Amravati 15-Apr-2019

Every year Academic and Administrative Audit are conducted by the Academic Audit Committee with help of IQAC.

Every year Academic Plans and Calendars are prepared by IQAC .

AQAR 2019-20 prepared and sent to NAAC

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

 IQAC adopts practices, which will present quality education to the students through an effective and meaningful teaching-learning process. This plays an influential role in enhancing the quality of the academic and co-curricular activities of the College in keeping with its vision and mission. IQAC attains this through conducting Academic Audits annually. IQAC directs departments to analyses of their departmental results, effective curriculum implementation and use of ICT teaching and learning process. IQAC gives realistic feedback to the Departments suggesting measures for internal quality enhancement. It is helpful for the Departments to do self-evaluation and to place higher goals to meet new challenges. Collecting feedback from the stakeholders helps in obtaining balanced and honest opinion about the institutional performance particularly in academics. Students' feedback on teachers is also conducted and communicated to the teachers to facilitate them to enhance their teaching skills and their relationship with the students. Due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process. IQAC suggests innovative academic methodologies like Power Point Presentations, Projects,

Academic Visits, Workshops, Students Seminar and Screening Syllabus Based Movies etc. In addition to this completion of curriculum through Assignments, Class Tests, Tutorials etc are also promoted by the IQAC. IQAC promotes the culture of research amongst teachers. Departments are encouraged to organize Conferences and Seminars. MoUs and Collaborations are done with other institutions for faculty exchange, research publications, conducting academic programmes and the use of learning resources. Because of all these initiatives of IQAC a number of academic visits, projects and surveys are done by the students.

Because of the active role of Placement Cell and Competitive Examination Centre many students got opportunity in securing government as well as private jobs. Learning outcomes of the undergraduate programmes and courses are being taught to the students and also made available in the college website. Because of the promotion of IQAC, Certificates Courses have been conducted by the Departments of Marathi and English. These courses imparted life skills. Regular use of ICT in Teaching and Learning process by the faculty is the visible outcome of the IQAC initiative. Three classrooms are equipped with ICT facilities. After the first and second accreditation new laboratories have been constructed and roofing of the classrooms has been done. New Botanical Garden has also been developed.

Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audio-visual aids and PPTs. A number of workshops and guest lectures of the eminent resource persons have been organized for the benefits of students and teachers. E-resources are being frequently used by the students, teachers and non-teaching staff of the college. Every year AQARs are being sent to NAAC.

1) Renovation of Science Laboratories

2) Botanical Garden

3) Renovation of Separate Departments

4) Purchased books on syllabus

5) Adequate Indoor and Outdoor Games and Sports facilities

6) Adequate number of classrooms and laboratories

7) Satisfactory use of Projectors, computers in Library, Laptops, LCD TV in IQAC etc. by students and teachers with Internet facility.

8) Adequate facilities in the library i.e. latest University Question Papers,

9) Eresources, good number of books

10) Up gradation Computer Lab and Equipment

11) Construction of Compound Wall , Tree Plantation , Up gradation of Reading Room , Addition of Sports Equipment

12) Construction of Compost Pith.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender Equity and Sensitization:

Institute has been insightful and pro-active in dealing with the issues and concerns pertaining to Gender Equity and Sensitization in the following Programs: B.A., B. Sc., B. Com., and M. A. The gender issues are discussed as a part of the teaching learning process of various course contents viz: in Prose, Poetry, Fiction, Drama, etc. History, Economics and Regional languages. NSS, Mentor-Mentee Committee, Anti-Ragging Cell, Grievance Redressal Cell, provide a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address various concerns. The college, a co-education institute having nearly 60% girl students admitted to various programmes.

1. Safety and Security:

Protected Campus: The college campus is fully protected by compound wall around the campus trespassers are not allowed without permission.

CCTV Surveillance: The campus is under CCTV surveillance fixed at various locations and complete area of college campus is covered. The footages are monitored in the Principal office.

Security Staff: There is 24X7 hours' security in the college. The security is managed by duly appointed security guards. Security related problems are handled by security and college discipline committee. Complaint box is installed floor wise in the college buildings and its follow up is taken by the Grievance Redressal Committee.

2. Counseling: The Personal Counseling Cell: The Counseling Cell of the college addresses the problems related physiological, emotional, social and family issues, stress related to study and phobia etc. Our college counseling cell works under the guidance of the Head, Department of Psychology and the Convener of the Cell. These services are freely available to the students and focused mainly to the girl students.

Staff and Teacher: Non-teaching staff helps students and create healthy relations with students and provide counseling regarding their queries of admissions, scholarship etc. Teachers provide career and personal counseling to perform students better in their career as well as academics. Special attention is given to the girl students as these students are from rural and semi-urban background. In case of major

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid waste management-

 For managing solid waste dustbins are placed at the suitable places in the college. Slogans are displayed in the college premises for directing the students and the staff for regularly use of it.

 Liquid waste management-

Liquid waste material particularly the chemicals used in the science labs are properly disposed by

dissolving in water in a secluded zone. Soak pits are set up in the different places for managing liquid waste produced in the college.

E- Waste management-

The scrape E-waste materials are sold for recycling. Meters of kits are reused by the department of Physics. Refilling of toner and Damage cartridges of printers are reused after repairing. One of the non-teaching faculties refills the toners and cartridges for reuse. Maintenance of Information Technology infrastructure is maintained by an appointed technician. Those versions of computers useful for schools and junior colleges are donated to our educational institution's nearby schools and Junior Colleges which helped to reduce the rate of E-waste generation.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

From the inception of the college has been observing the practices of inclusiveness at multiple levels including admission, scholarship, participation in teaching-learning, students' attendance in the class and in the curricular and extra-curricular activities. JMC has a total of 16 scholarships and awards to encourage inclusion and diversity. Birth anniversaries of the national heroes of India are celebrated with great zeal to inculcate the values of inclusiveness and respect for all kinds of people coming from various backgrounds.

Death anniversaries of great personalities of the nation are observed. All festivals are celebrated with equal fervour. We celebrate and protect cultural, regional, linguistic, communal and socio-economic diversities. The departments visited various Orphans Houses and Old Age Homes to extend helping hands to the most neglected people of the society.

The college stands for the service and freedom of all people, irrespective of caste, sex, language and belief. Through active NSS units we try to achieve this. NSS conducts outreach programs that provide students with practical exposure to the lives of the marginalized, unprivileged and rural people. A number of social welfare programmes are organized by NSS such as, cleanliness drive, blood test and donation camp, yoga, dam construction. Students and village people are actively participate in these activities irrespective of their cast, religion and creed. The most remarkable thing is that a number of our faculty is engaged in food distribution programme for poor people, blanket distribution to the blood effected people, free school uniforms and study material to the orphans and the needy college students.

The college organized the following programmes in order to develop inclusive environment.

- One Day National Conference on Contribution of Women in Indian Arts, Culture, History, Modern Science and Technology was organized on 8th March 2020.

- Celebrated Birth Anniversary of Savitribai Fule as Mahila Mukti Din by the Department of History on 3rd January 2020
- Distribution of study materials and uniforms to the college students was organized on 20/02/2020
- One Day Workshop on 13th October 2018 on Entrepreneurship Training for Rural Women was organized by HEC.
- From 12th to 18th January 2019 a Special NSS Camp was held in the Adopted Village Shendurjana Bazar where 100 NSS Volunteers participated. During this Camp Village Cleanliness, Women Empowerment Awareness, Guidance on Competitive Examinations, Yoga etc. activities were conducted
- With a purpose of creating the feeling of social awareness and accountability among the students, the Department of Marathi arranged the visit to Orphanage and Old Age Home at Gurukunj Mozari. The Department of History visited Niwasi Matimand Vidyalaya.
- New dresses were provided to the orphan kids at orphanage Gurukunj Mozari on 15th December 2018. The Department of Marathi arranged an academic visit on 1st February 2019 to Gurukunj Mozri for making students known to the literature of Retardant
- With a purpose of creating the feeling of social awareness and accountability among the students, the Department of Marathi arranged the visit to Orphanage and Old Age Home at Gurukunj Mozari.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college is committed to educate the students regarding their Constitutional, Fundamental Rights and Duties. For achieving this purpose various programmes and activities are organized by the departments and NSS unit.

The college has an active National Service Scheme (NSS) unit where students engage in community service programmes. A number of social welfare programs are being organized by the NSS unit, not only in the college but also in the nearby places.

The college promotes religious harmony among people in our society. To maintain peace in our diverse society is important. The teaching, non-teaching staff and the NSS strive to inculcate the values of liberty, equality and fraternity among students and citizens by organizing various value based activities.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Commemorating days, events and festivals of national importance honors the great heritage of India.

Recognizing the ultimate sacrifice and contributions of historical figures to our National Freedom and social justice inspires the youth. The college observes several nationally and internationally significant occasions to educate the college students on the history, traditions and practices of India in engaging and participatory ways. The college celebrates India's Independence and Republic Days with much fervor and happiness. Students, teachers and administrative staff join in the celebrations. On Republic Day patriot songs are presented by the Department of Music.

Birth anniversaries of the national heroes are celebrated and their death anniversaries are observed to make familiarize students with their life, sacrifice and contribution towards the welfare of mankind.

On 14th February 2019 Valentine Day was celebrated by organizing Book Exhibition. It was inaugurated

by the eminent author by Mr. Dinkar Dhabhade. A large number of nearby school teachers and students visited this Book Exhibition.

Dr. A. P. J. Kalam's Birth Anniversary was celebrated as Vachan Prena Din on 15th October 2019.

14th February 2019 Valentine Day was celebrated by organizing Book Exhibition.

National Constitution Day was observed on 26th November 2018.

Dr. Panjabrao alias Bhausaheb Deshmukh Birth Anniversary was celebrated from 24th Dec. to 28th Dec. 2019 where a number of programme s/competitions were organized to commemorate his great work for mankind.

From 15th September to 30th September 2018 NSS implemented Cleanliness Fortnight Drive in association with Nagar Panchayat, Teosa at the college.

Samvidhan Sanman Pariksha was conducted on 26/09/2018 for creating Constitution Awareness among students.

Dr. A. P. J. Kalam's Birth Anniversary was celebrated as Vachan Prena Din on 15th October 2019.

14th February 2019 Valentine Day was celebrated by organizing Book Exhibition.

National Constitution Day was observed on 26th November 2018.

Dr. Panjabrao alias Bhausaheb Deshmukh Birth Anniversary was Celebrated from 24th Dec. to 28th Dec. 2019 where a number of programme s/competitions were organized to commemorate his great work for mankind.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices implemented by the institution

1. Best Practice-1

Competitive Examination and Placement Cell Service

Objectives:

1. To provide guidance to the students who come from rural background for competitive exams.
2. Develop good administrators.
3. To create awareness among the students for various competitive exams.
4. Develop among them a sense of social and civic responsibility.
5. Acquire leadership qualities and democratic attitude.
6. To incorporate National integration and social harmony.

1. The Context
2. Most of the students are admitted in the college are from rural areas. They are socially, economically and educationally backward. They cannot have enough money private special coaching for the competitive examination. Lack of first hand information regarding preparation of competitive examinations is their great drawback. Considering this social accountability work the college had established the Competitive Examination Centre on 7/12/2018. This is a joint venture of Career Counsel and Placement Cell of Y. D. V. D. Arts and Commerce College, Teosa and Police Station Teosa.

The Practice

Every year the college organizes Principal's Address where the Principal of the college introduces all kinds of information and facilities available for the new admitted students. Here the Principal appeals to the students to join the Competitive Examination Centre to achieve their aim to become government officers.

Interested students register their name for preparation of competitive examination. This centre is also made available for the outsiders. Every year more than 50 students are admitted. Books, magazine, daily newspapers internet facility etc these are the resources available in the center. The Students make the use of books, study material, E- source and other available facilities of the center. Resource persons of this subject are invited to guide the admitted students. Notes are also provided to them.

Evidence of success

The center carefully planned and executed activities. The students have taken active participation in various competitive examinations. Positive, healthy and favorable atmosphere for competitive examination has been created in the college campus. Because of this initiative many students secured Public and private jobs sector. Students are very satisfied over this service and the treatment given by the college faculty and administration. The students are motivated to participate in different activities like Quiz Competition, Debate, Elocution, Group Discussion etc. The success of this center has been seen in the form of active participation of large number of students in Youth Festival, Games and Sports Competitions at the University level.

6) Problems encountered and resource required

The problems encountered are associated to financial support to certain extent. The College provided financial support for these activities. The centre required separate computer system with high speed internet/ Wi-Fi connectivity. Advanced competitive examination books, software, E-resources and expert teaching faculty are needed for securing more success.

List of benefited students out of this Competitive Examination Centre.

1. **Best Practice-2**

Philanthropic Work for Students and Society

Objectives:

Philanthropy to worthy causes

To improve human life

To support a variety of social causes, such as educational, health, scientific, public safety, and human rights.

To do charity without profit

To do good works that help others or society as a whole.

Context

Philanthropy refers to charitable acts or other good works.

You volunteering give your time or efforts that help others or contribute to the well-being of society overall. Philanthropy means donation to needy person.

There are many ways to make charitable contributions.

Anyone can be a philanthropist if they give of their talent, time, money, or skills. Y. D. V. D. Arts and Commerce College is situated in the rural area. Naturally most of the students admitted her are from the deprived class of the society. The teaching and non-teaching faculty of the college are all well aware about this fact. Since they are sensible and sensitive and carrying human values most of the employees are started philanthropic work, collectively or individually.

Practice:

The teachers working in the college are engaged in the welfare work for the students and the society. The needy students always receive help from the teachers in the form of college uniform, and study materials. Teachers are also doing noble work out of the college also. In the Pandemic situation teachers distributed food, blankets, glossary, school uniforms to the needy students, orphans, beggars and the needy people.

Evidence of Success.

Because of the social and philanthropic work most of the students could complete their education and secure success in their life. The needy orphans and people who got help from the college faculty expressed their gratitude towards their help. Some teachers are felicitated with social awards.

Problems encountered and resource required

Engaging in philanthropic work for social cause needs financial support and valuable time. Attending regular services and at the same time doing the philanthropic work is very a difficult task.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness..

The institution is run by Shri Shivaji Education Society Amravati, which is one of the biggest education society in central India running colleges and training centers, schools and kindergartens, hostels, numerous workshops, extension services, printing press, gymnasia, health club and a host of other facilities totaling about 132 in the service of the community at large, along with a 150 bed hospital and Medical Research Center.

We are the legitimate successor to the goals, the vision and mission statement of the institution and are bound by the unwritten commitment made with Dr. Panjabrao alias Bhausaheb Deshmukh, the Founder President of our society, who was an epitome of generosity and philanthropy.

Y.D.V.D. Arts and Commerce College, Teosa was established in the year 1971. It is one of the largest and oldest institutions in the Tehsil of Teosa catering the quest of higher education. The college is committed to impart professionally relevant education to improve the employability and quality of life of its students. Today the institution offers B.A., B.Com, B.Sc. courses for under graduate students and M. A. course in Economics for post graduate students mostly coming from rural background.

The college is known for its special achievements in sports and has a tradition of good performance. The students are provided indoor and outdoor games and sports facility. Our students have noted their presence in the performance by acquiring colour at the different level. There are also students who have been deployed in army and at other professions.

The NSS volunteers are motivated by the legacy of great social work done by Dr. Panjabrao alias Bhausaheb Deshmukh, Rashtra Sant Tukdoji Maharaj and Sant Gadge Baba. The students enrolled in the institution are coming from rural background. Majority of the students are the children of farmers and farm workers. The provision of educational facility to them is an admirable step taken by the founder of the institution. This gives our college the privilege to fulfill its educational goals in its vision-mission statement.

The library is developed with the academic needs and trends. The library is one of the most important sections of the institution. It provides reading materials to its stakeholders. A good library with qualitative and quantitative collections with open access and Internet facility is the pride and honor of our institution. Learning resources and infrastructure are also made available for the needy students and people when required for social and national causes.

There is a distance education programme Y.C.M.O.U. study centre in the institution to provide facilities in B.A. and B.Com to the educational deprived students.

The computer laboratory is well furnished and equipped with computers and internet facility. Modern ICT tools are used in teaching and learning methods. The institution has also well equipped science laboratories.

The representatives of the Management during the CDC meeting and regularly interact with the teaching and non-teaching faculty and help in taking decisions pertaining to academic and administrative matters.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The institution was established in the year 1971. The institution is run by Shri Shivaji Education Society, Amravati. Right from its inception the college has been continuously doing its best to bring about educational progress in rural areas, to encourage women education and to achieve social and national awareness by providing college infrastructural facilities and services   to various social organizations

Students from the deprived class of society are benefited by the GOI scholarships, free ship and other concessions as per government rules. Beautiful and spacious infrastructure with enlightened atmosphere suited for academic development is created in the college premises. A well equipped computer laboratory with Internet access helps the students to acquire knowledge in the field of computer. There is a distance education programme Y.C.M.O.U. Study Center in the institution to provide facilities in B.A. and B.Com and M.A. in English to the educationally deprived students.

The college has well equipped laboratories for Home Economics, Science Subjects. We have also developed a well equipped Department of Music with required musical instruments.

The courses such as B.Sc, Music as an optional subject for Arts at U.G. level, and P.G. in Economics are important that are in tuned with the changing scenario of the employment world. To make the students pro-actively involved in the classroom activities, regular assignments, group discussions, unit tests, students' seminar, projects are being conducted.

Celebration of national festivals, lectures on cultural events, participation in sports and cultural activities help in promotion of scientific temper. The social and moral values are also inculcated in the students.

The Prospectus published at the beginning of the session contains the detail information about the courses and programmes along with fee structure, institutional incentives, scholarships, code of conduct and admission rules etc to those who come to the institution to seek admission.

The institution has a website: www.ydvdcollege.org

Concluding Remarks :

We are bound by the unwritten commitment made with Dr. Panjabrao alias Bhausaheb Deshmukh, the Founder President of our society, who was an epitome of generosity and philanthropy. The active N.S.S. unit undertakes programmes of societal benefit and community service. A larger number of students belonging to the disadvantaged social groups and economically weaker classes are taking benefits of education availed in the college. The provision of educational facility to them is an admirable step taken by the founder of the institution. This gives our college the privilege to fulfill its educational goals in its vision-mission statement. The college is known for its special achievements in sports and cultural activities. Our students have noted their presence in the performance by acquiring colour coats at the local, state, intercollegiate and university levels.

There are very good placement opportunities for students that are made available in the college. Many college students have been selected in army, police and other professions. For achieving overall students' personality development curricular, co-curricular and extra-curricular activities are vigilantly conducted. The college maintained a unique bond of trust and respect with the people in the society.

The institution promotes the culture of research among the faculty and students alike. Faculty members working in the college are highly qualified, experienced and research oriented.The representatives of the Management regularly interact with the teaching and non-teaching faculty to take feedback for extending cooperation to the college administration.

New advancement at global level and the post- NAAC scenario have provided us an opportunity to redesign our educational preparedness to be more innovative, creative and entrepreneurial. Collectively we have been responding to contributing towards social, educational and national development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has made the changes as per shared report of teachers of the Institution participate by HEI.
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>58</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>12</td><td>0</td><td>0</td></tr></table>
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>710</td><td>588</td><td>717</td><td>756</td><td>775</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>710</td><td>555</td><td>717</td><td>756</td><td>775</td></tr></table> 2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1240	1240	1240	1240	1240

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1240	1240	1240	1240	1240

Remark : DVV has made the changes as per shared report of admitted students in extended 2.1

2.4.2 | **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

   2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	07	06	06	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	05	04	04	02

Remark : DVV has made the changes as per shared certificates of Ph. D by HEI.

2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

   2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 207
Answer after DVV Verification: 198

Remark : DVV has excluded librarian teachers experience from shared report by HEI.

3.1.1 | **Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

   3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	0

| | Answer After DVV Verification : | | | | |

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has given the 0 as it seems the UGC Grant does not belong to this HEI

3.1.2 | **Percentage of teachers recognized as research guides (latest completed academic year)**

3.1.2.1. **Number of teachers recognized as research guides**
Answer before DVV Verification : 05
Answer after DVV Verification: 06

Remark : DVV has made the changes as per 3.3.1

3.1.3 | **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2. **Number of departments offering academic programes**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03

Remark : DVV has made the changes as per shared report by HEI.

3.2.2 | **Number of workshops/seminars conducted on Research Methodology, Intellectual Property**

Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	08	07	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : DVV has excluded less than 5 days workshops/seminars by HEI.

3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 07 Answer after DVV Verification: 04 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 06 Answer after DVV Verification: 06 Remark : DVV has made the changes as per shared report by HEI.

3.3.2 **Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	20	22	15	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	16	19	12	9

Remark : DVV has made the changes as per search on UGC websites.

3.4.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	05	08	06

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : HEI has shared only sports report and Awards certificates has not shared by HEI.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
09	09	16	15	15

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	09	16	15	06

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
168	530	520	430	400

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

| 160 | 530 | 520 | 430 | 200 |

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1391856	2361122	2361032	2127125	1170622

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.54	1.23	3.45	2.46	1.04

Remark : DVV has made the changes as per shared report of audited statement of Expenditure for infrastructure augmentation, excluding salary by HEI.

4.2.2	**The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : A. Any 4 or more of the above
Answer After DVV Verification: E. None of the above
Remark : DVV has not consider shared report for the year 2021-22.

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
127343	145980	21474	106470	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.54	0.15	1.06	0.10	0

	Remark : DVV has made the changes as per shared audited statement (books/e-books and subscription to journals/e- journals) by HEI.
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: Answer After DVV Verification : Remark : DVV has made the changes as per shared audited statement of Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary by HEI.
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)** Answer before DVV Verification: Answer After DVV Verification : Remark : Sanction letter has not shared by HEI.
5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

4.4.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
250386	350144	138530	108414	100000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.73	0.60	0.39	0.27	0.68

5.1.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
455	374	423	433	470

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Sanction letter has not shared by HEI.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: E. None of the above
Remark : DVV has considered E. None of the above as there is no clear evidence on ICT/Computing skills development shared by HEI.

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above
Remark : DVV has made the changes as per shared report of meeting by HEI.

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	05	10	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has not consider shared report and award certificate has not shared by HEI.

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has given the input as per shared report by HEI.
7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has made the changes as per shared bill of Use of LED bulbs/ power efficient equipment by HEI.
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds**

	4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per shared report of Rain water harvesting Borewell /Open well recharge by HEI.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per shared report by HEI.
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared report of Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms by HEI.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared report of Code of Conduct, code of ethics by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

1.1 — Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
210	210	210	210	210

2.1 Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
710	588	771	756	775

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
710	555	775	756	775

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
679	326	427	595	541

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
675	326	427	588	541

3.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
250386	350144	138530	108414	100000

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2.50386	3.50144	1.38530	1.08414	1.00000